



DINA SUBEDI

CASHIER / REMITTANCE CLERK

CONTACT

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Al karama, Dubai, UAE
14/05/2002-DOB

EDUCATION

Aug 2021-Oct2023
CAMELLIA INTERNATIONAL
SCHOOL
• Business Studies -2.87

Jun 2020- Nov 2023
KATHMANDU UNIVERSITY
• General Medicine

SKILLS

- Listening actively
- Positive attitude
- Customer service excellence
- Cash drawer Management
- Time Management
- Problem-solving
- Leadership
- Critical thinking

LANGUAGES

- English (Conversational)
- Hindi(Fluent)
- Nepali (Native)

PROFILE

A versatile professional with a dual background as a Cashier and Lower Secondary Teacher. Adept in business studies, bringing a unique blend of financial acumen and educational insights. Demonstrates a strong work ethic, attention to detail and creativity in all the tasks. A proactive team player, committed to leveraging expertise in a dynamic work environment to drive positive outcomes and contribute effectively.

WORK EXPERIENCE

Greenfield Education Foundation

DEC 2022-OCT2024

Lower Secondary Teacher

- Explaining maths concepts.
- Developing classroom materials, organizing activities, assigning homework.
- Grading tests, and preparing students for exams.
- Planned and delivered dynamic lessons for Lower Secondary Students.
- Developed differentiate learning strategies to meet diverse students needs.
- Provided constructive communication and support to students to maximize academic success.

Cashpay International Sub Money Transfer

AUG 2019-NOV2022

Head Cashier

- Collecting payments in cash or credit.
- Greet Customers.
- Keep records of transactions.
- Maintain clean and tidy check out areas.
- Issue foreign exchange and travel receipts.
- Ensure pricing is correct.
- Maintain accurate cash drawer.
- Handling Cash

• Trained on Integrated Curriculum and Professional Development

National Private and Boarding School's Association Kathmandu District

• Volunteer in ASEZ WAO

ASEZ WAO is an International young adult worker volunteer group. Young adult workers practice love and volunteer service in their work-places and communities.