



# AJMAL R.H

## FOREIGN CURRENCY CASHIER/TELLER

+971588395266

sanuajmall18@gmail.com

### EDUCATION

#### Bachelor of Commerce

##### Finance

March 2018

### PERSONAL DETAILS

Date Of Birth : 11/06/1998

Gender : Male

Marital Status : Married

Nationality : Indian

Passport No : T1832846

### SKILLS

- Excellent customer service and communication
- Strong attention to detail and accuracy
- Ability to work under pressure and meet deadlines
- Teamwork and collaboration
- Problem-solving and conflict resolution
- Cultural awareness and sensitivity
- Time management and organizational skills

### LANGUAGE

- English
- Arabic(Reading & Writing)
- Hindi
- Malayalam

### PROFILE

Ambitious and detail-oriented professional with 3 years of experience in managing daily banking operations, handling large transactions, and ensuring regulatory compliance across 20+ UAE branches, with expertise in foreign exchange transactions in 50+ global currencies.

### WORK EXPERIENCE

#### REDHA AL-ANSARI EXCHANGE , UAE

Feb 2022-Oct 2024

##### FOREIGN CURRENCY CASHIER/TELLER

- Proficiently managed and executed transactions involving over 50 international currencies, ensuring accurate buying and selling exchange rates and providing exceptional customer service to diverse clientele.
- Successfully handled daily transactions worth millions across diverse global currencies.
- Registered clients for WPS services, ensuring efficient and secure wire payment processing.
- Proven expertise in KYC verification and document clearance, maintaining accuracy and compliance with anti-money laundering (AML) regulations.
- Provided exceptional customer service while efficiently processing cheques, addressing customer inquiries, and resolving issues related to cheque deposits, clearing, and verification.
- Successfully managed daily cash operations, ensuring accurate opening and closing procedures, and maintaining optimal currency levels in the branch, while adhering to strict security and compliance standards.
- Provided reliable global remittance services, facilitating smooth cross-border transactions for individuals and businesses.
- Utilized expertise across over 20+ branches in UAE, encompassing diverse locations such as malls and remote areas, demonstrating adaptability and proficiency in managing operations across varied environments.

#### MALAYA GOLD & DIAMONDS, KERALA , INDIA

2019 - 2021

##### ASSISTANT ACCOUNTANT

- Collaborate with Financial Managers and other team members to successfully execute various accounting tasks.
- Maintain company ledgers and daily financial transactions.
- Create financial documents such as bills, invoices, pay-orders, payables, receivables and purchase orders.
- Identify discrepancies in ledgers and accounts, tracking them to the source and correcting them.

### CERTIFICATIONS

Tally Ace Training

GST Filing For GST Experts

Professional Diploma in Computerized Financial Accounting (PDCFA)

- Tally ERP 9
- MS Office