



## ABOUT ME

I am a dedicated and details –oriented professional with a solid educational background in bachelor in business studies and hands experience in cashier ,card sales and relationship manager .I have thrived in fast –paced Environments ,ensuring efficiency and adherence to health standards .I am adept at managing multiple task with a keen eyes for details and commitment to excellence .my ability to work collaboratively with team, coupled with my flexibility and problem-solving skills ,allows me to adapt to any situation.

### Personal Information

**Gender:** Male

**Current Address:** Banganga Municipality -01,Jitpur

**Permanent Address:**Rapti-8 Dang

**Marital Status:** married

**Religion:** Hinduism

**Nationality:** Nepali

**Two Wheeler License:** Yes

**Language** : Nepali (Native)

English: Intermediate in spoken and written

Hindi : Intermediate

## CONTACT

9840092631

EMAIL

Prakash123subedi@gmail.com

## HOBBIES

- Reading Books
- Outdoor Travelling
- Reading Newspaper
- Physical fitness
- Watching movies
- Photographic
- Cooking

### Declaration

I do hereby declare that the particulars of information and facts stated herein above are true, correct and complete to the best of my knowledge and belief. Further more details can be sent on request.

## PRAKASH CHANDRA SUBEDI

Cashier

## EDUCATION

S. N	Degree	Board	Institute	Division	%	Pass Year
1.	Bachelor (B.B.S.)	T.U.	Janamaitri Multiple Campus, Tribhuvan University	2 <sup>nd</sup>	51.1	2018
2.	Intermediate (+2)	H.S.E. B	Shreen Valley Public Higher Secondary School, National Examination Board	2 <sup>st</sup>	55.8	2014
3.	S.L.C.	Nepal Govt.	Shree Sharbodaya Higher Secondary School, GON	2 <sup>st</sup>	59.5	2012

## WORK EXPERIENCE

### Muktinath Bikas Bank (Cashier)

2018–Now

#### Duties and Responsibility

- Maintain clean and tidy checkout areas.
- Resolve customer complaints.
- Refunds and exchanges.
- Cash drawer reconciliation.
- Collecting payment.
- Greet customers.
- Answering customer questions.

#### Key Competencies

- Time management
- Computer literacy
- Conflict resolution
- Interpersonal communication
- Communication
- Product knowledge etc.

## SKILLS

- Mathematical skill
- Active Listening Skills.
- Customer Service.
- Building Customer Loyalty.
- Teamwork.
- Time Management.
- Computer skill(MS word,excel,powerpoint)

