



RAMSHEED CHINNAKKAL

CASHIER CUM FOREX EXPERT



CONTACT



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Email

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Current Location

Abu Dhabi, United Arab Emirates



SKILLS

- Cash handling
- Forex transactions
- Currency exchange
- Customer service
- Point of sale
- Transaction processing
- Financial reporting
- Regulatory compliance
- Risk assessment
- Accuracy in transactions
- Inventory management
- Payment processing
- Attention to detail
- Data entry
- Communication skills
- Problem-solving
- Multitasking abilities
- Time management
- Record keeping
- Team collaboration



JOB PROFILE

Results-driven Cashier Cum Forex Transaction Expert with 3 years of experience in handling cash transactions and foreign exchange operations. Proven ability to manage financial transactions accurately, maintain customer records, and provide exceptional service in fast-paced environments. Experienced in cash handling, accounting procedures, and compliance with financial regulations. Seeking to leverage my expertise in cash management and customer service to contribute effectively to a dynamic organization.



EDUCATION



BACHELOR OF COMMERCE: ACCOUNTING AND FINANCE

Calicut University
2019



WORK EXPERIENCE



CASHIER CUM FOREX TRANSACTION EXPERT

Al Bader Exchange | Abu Dhabi, UAE

From October 2022 to **Currently Working**

- Processed cash transactions and foreign exchange transactions accurately and efficiently.
- Assisted customers with currency exchange, ensuring compliance with forex regulations.
- Maintained accurate records of cash and forex transactions daily.
- Verified identification and documentation for forex transactions to prevent fraud.
- Handled multiple currencies, ensuring exchange rates were applied correctly.
- Provided excellent customer service, addressing inquiries on forex rates and fees.
- Balanced cash drawers at shift end, resolving discrepancies promptly.
- Monitored currency inventory levels, managing replenishments as needed.
- Ensured compliance with anti-money laundering (AML) and KYC guidelines.
- Collaborated with team members to optimize transaction processing times.
- Assisted customers in understanding transaction fees and exchange rate fluctuations.
- Reported suspicious transactions to compliance officers for further investigation.



COMPUTER SKILLS

- MS Office



LANGUAGE

- English
- Arabic
- Hindi
- Malayalam
- Tamil



CERTIFICATES

- Advanced Diploma in Manual & Computerized Accounting (ADCMA) | Jan 2021



CASHIER CUM ACCOUNTANT

Shahanas Silks | Palakkad, Koottanad, **India**

From June **2021** to July **2022**

- Managed daily cash transactions, ensuring accuracy in payments and receipts.
- Prepared cash flow statements and reconciled daily cash balances.
- Recorded and maintained financial transactions in accounting software.
- Assisted with accounts payable and receivable, ensuring timely processing.
- Handled petty cash disbursements and reconciled at the end of each day.
- Monitored cash register transactions, identifying and resolving discrepancies.



DECLARATION

I hereby declare that the above mentioned statement is correct and true to the best of my knowledge and belief.

RAMSHEED CHINNAKKAL