

# Yazan Ksebeh

Sharjah , United Arab Emirates | +971 543217808 | Nationality: Syrian

Yazan.Ksebeh@gmail.com | Date of birth: 12/8/1997

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## Professional Summary

Dynamic sales professional with around five years of experience in the field, holder of a Bachelor's degree in Accounting. Skilled in developing effective sales strategies and managing client relationships, contributing to revenue growth and enhancing customer satisfaction. Knowledge of accounting principles enables valuable contributions to sales and financial discussions. Committed to delivering exceptional results and fostering collaboration within teams.

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### Professional strengths include:

- Residency: Holder of a valid residency visa in the UAE.
- Vehicle: Own a private car.
- Driving License: Hold a valid driving license in the UAE.
- Effective Communication Skills
- Negotiation Skills
- Persuasion Skills
- Team Supervision
- Car Trading

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## Business Experience

**Car Trading - Sharjah, United Arab Emirates**  
**Freelancer**

**11/2022 – Present**

- Experienced in car trading with a strong background in sales, customer service, and market analysis.
- Provided excellent customer service, enhancing customer satisfaction.
- Processed sales transactions efficiently.
- Skilled in securing automotive spare parts at competitive prices, contributing to improved profit margins.

**Yousif Baqrain Building Contracting – Sharjah, United Arab Emirates**  
**Management Assistant**

**01/2022 – 07/2022**

- Perform various types of jobs, usually under general supervision. Carry out administrative tasks and support managers to ensure the entire department functions smoothly. Review and process purchase orders. Maintain records of goods ordered and received. Schedule deliveries and ensure timely fulfillment of orders. Issue invoices to customers.

**Omayya Class – Damascus, Syria**  
**Cashier**

**02/2020 – 02/2021**

- Operate the cash register by receiving payments from customers, issuing receipts, and returning any change due.

**Milkman – Damascus, Syria**  
**Commercial Sales Representative**

**03/2019 – 11/2019**

- To represent a company in marketing, selling, and providing information about goods and services to businesses and organizations.

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### **Education**

**Bachelor's Degree in Economics ( Department Of Accounting ) 74%**  
Damascus University – *Damascus , Syria*

**02/2020**

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### **Certifications**

**Bachelor's Degree in Economics ( Department Of Accounting ) – Damascus University , Syria**

**02/2020**

**International Computer Driving Licence certificate for Microsoft Office programs (ICDL)**

**Alamin accounting program**

**Alrasheed accounting program**

**Aledari accounting program**

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### **Languages**

**Arabic:** Native

**English:** Proficient in English