



ASHISH BIDARI

Date of birth:

19/11/1997

Nationality: Nepalese

Gender: Male

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E-Mail:

alexisashish@gmail.com

Address: Al ain Abu Dhabi, UAE

Skill Highlights

- Strong decision maker
- Complex problem solver
- Creative design
- Innovative
- Service-focused

Languages

Nepali – Native

English – Good

Hindi – Good

PASSPORT DETAILS:

PASSPORT NO: PA1634253

ISSUED DATE: 10 MAY 2023

EXPIRY DATE: 09 MAY 2033

PLACE OF ISSUE: MOFA,
Nepal.

About me: To achieve career or position in an organization where the knowledge and professional skills achieved with qualification and experience would be utilized ingeniously in a competitive and challenging environment to play a major role for the growth and prosperity of the business as well as self-development.

Experience

08/2020 to 11/2023

**Development officer and Operational Controller - Sagarmatha
Lumbini Insurance Company limited.**

Development Officer

- Marketing,
- Manage sales, reviewing sales performance
- Processing billing or payments
- Accounts manage, Counter check and cash manage
- Establish Operation Strategy in a team for improving sales

Operational Controller

- Internal Controls and Compliance
- Document Management and Control
- Document Distribution and Accessibility
- Security and Confidentiality

Education

2015-2019

**Bachelor of Business Studies : Birendra Multiple Campus,
Bharatpur. Chitwan**

ADDITIONAL SKILLS

- **DIGITAL SKILLS**
 1. Office package (Word, Excel, PowerPoint, Photoshop)
 2. Social Media Controller
- **COMMUNICATION AND INTERPERSONAL SKILLS**
 1. Leadership
 2. Teamwork
 3. Flexibility
 4. Ability to work under Higher Pressure
 5. Self motivation