

EDUCATION

B.Com FUTURE VISION COLLEGE, VIKRAM UNIVERSITY, UJJAIN

2012 - 2016

D.A.C. COMPUTER COURSE INDORE 201-2017

HIGHER SCHOOL Y CERTIFIABLE SANT MEERA CONVENT

2010-2011

SKILLS

- Public Relations
- Teamwork
- Time Management
- Sales Presentations
- Effective Communication
- Cash Management

PASSPORT NO.

• N9336010

PERSONAL INFO.

- Father's name Mohammad Mukhtar
- Marital Status Maried
- Nationality Indian
- Language English, Hindi, Urdu



rukhsarasif599400@gmail.com

Ashwaq Bld apt 202 Satwa

\$ +971 544117893

PROFILE

Dedicated and reliable Cashier with over 5 years of experience handling cash transactions, providing excellent customer service, and maintaining a clean and organized work environment. Proven ability to work efficiently under pressure.

WORK EXPERIENCE

Redha Alansari Exchange Dubai, UAE Cashier

2022-2024

- Ensure transactions are completed in an efficient manner
- Follow compliance procedures, company policies
- Count and verify banknotes and coins accurately
- Perform Inward, Outward, Local transfer and International Transfer
- Doing all remittance transaction

Ebix Cash Mumbai Airport India Cashier

2017 - 2020

- Capable for rotational shift
- Follow all RBI guidelines for changing money
- · Count and verify banknotes and coins accurately
- Provide excellent customer service by answering inquiries
- Ensure proper documents for processing transactions
- Mahakal Agencies Indore, India Cashier

2016-2017

- To ensure smooth operations
- To manage inventory- ensure availability of all stocks
- suggestive selling to increase the business
- Tally money before duty finish

I hereby declare that all the above information is correct and accurate.