

SAFWAN BIN KUTTY

Dubai, UAE • +971524983077

• safwanbinkutty313@gmail.com

• <https://www.linkedin.com/in/safwan-bin-kutty-1309a1273/>

SUMMARY

A dedicated professional with a robust foundation in project management, data analysis, and research, proficient in formulating and implementing strategies that lead to success. Experienced in promoting effective collaboration, managing stakeholder interactions, and generating detailed reports that facilitate informed decision-making. With strong communication and problem-solving skills, I excel in fast-paced environments and am dedicated to supporting organizational growth and innovation. My flexible and proactive mindset guarantees that I can provide value across diverse sectors and positions.

EDUCATION

Master of Arts in Economics (December 2021 – July 2023)
Central University of Jammu

Bachelor of Arts in Economics (June 2018 – July 2021)
Sir Syed College, Kannur University

WORK EXPERIENCE

Mercy Mission Fellowship - Research Fellow (November 2023 - September 2024)

- Completed an enriching one-year fellowship with Mercy Mission Bangalore, where I gained hands-on experience in addressing social challenges. Through impactful projects, I conducted in-depth impact studies and led grassroots initiatives focused on sustainable development. Collaborating with esteemed organizations like the Rural Development and Panchayat Raj Department (RDPR), Digital Empowerment Foundation (DEF), and Lifeline Foundation, I honed my research, analytical, and project management skills while driving meaningful social change.

Designer Builders - Project Associate (August 2023 - October 2023)

- I supported the successful execution of various construction projects. I was actively involved in coordinating, planning, and scheduling tasks to ensure project timelines were met efficiently. I managed key documentation, including project reports and schedules, which streamlined operational workflows. Additionally, I worked closely with the project manager, addressing on-site challenges and contributing to the smooth progression of construction activities.
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CERTIFICATIONS

- Certificate on Economic Growth and Development** (Swayam Course, IIT Guwahati)

SKILLS

- MS Office, Word & Excel
- Project Management
- Communication
- Adaptability
- Leadership
- Problem-Solving
- Data analysis

LANGUAGE

- English
- Hindi
- Malayalam
- Arabic