

ANEESHA S

ACCOUNTANT

Experienced and detail-oriented **Accountant** with over **1 year** of hands-on expertise in **financial reporting, bookkeeping, and reconciliation**. Proven track record in managing daily accounting operations, ensuring accurate financial records, and contributing to business growth and profitability. Highly proficient in **Tally, SAP FICO**, with strong language skills. Demonstrated leadership abilities, committed to driving operational efficiency and supporting company goals. Actively seeking an **Accountant position in the GCC** region to leverage skills in delivering precise financial solutions and driving organizational success.

KEY SKILLS

- Financial Reporting
- Payroll Processing
- ERP Software Handling
- Reconciliation
- Attention to detail
- Financial Analysis
- Accounts Payable (AP)
- Cost Accounting
- VAT calculations
- Accounts Receivable (AR)
- Financial Planning
- Communication Skills

ACADEMIC CREDENTIALS

- 2023 MBA IN FINANCIAL MANAGEMENT**
Annamalai University, India
- 2021 BACHELOR OF COMMERCE WITH CO-OPERATION**
Kerala University, India
- 2018 TTC – DIPLOMA IN MONTESSORI TEACHERS TRAINING COURSE**
National Child Development Council, India
- 2017 COMMERCE WITH COMPUTER APPLICATION**
Higher Secondary Examination Board, India

EXPERIENCES

- ❖ **ACCOUNTANT | Sep 2023 – Nov 2024**
LASZLO INTERNATIONAL PVT LTD | BENGALURU, KARNATAKA, INDIA

KEY RESPONSIBILITIES

- Prepare accurate and timely financial statements, including balance sheets, income statements, and cash flow reports.
- Generate monthly, quarterly, and annual reports for management and external stakeholders.
- Monitor daily cash flow to ensure sufficient funds are available for business operations.
- Oversee the month-end and year-end closing processes, ensuring all transactions are recorded and financial reports are finalized on time.
- Process payroll, ensuring accuracy in salary calculations, deductions, and benefits.
- Reconcile bank statements to ensure accuracy between the company's financial records and bank transactions.
- Track actual performance against budgeted figures, identifying variances and providing explanations for discrepancies.
- Perform cost analysis to determine areas where the company can reduce expenses or improve profitability.
- Provide training and support to junior accountants and other finance team members on accounting systems.

DECLARATION

Hereby declare that the above particulars of facts and information stated are true, correct and complete to the best of the belief and knowledge.

PERSONAL DETAILS

Mobile : +971 568652239
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Address : AL KAILGATE COMMUNITY
CENTER 1-3, DUBAI, UAE
Linkedin : <https://www.linkedin.com/in/aneeshas-042744313>

Nationality : Indian
DOB : 03/10/1998
Gender : Female
Marital Status : Married
Visa Status : Visit Visa

ADDITIONAL CERTIFICATION

- DCA (Diploma in Computer Applications)
- MFAS with SAP FICO (Master Financial Accounting System with SAP FICO)
- Tally
- IAB (Institute of Accountants and Bookkeepers)

ACCOMPLISHMENTS

- Tally and SAP Trainer

COMPUTER SKILLS

- SAP
- Tally prime
- QuickBooks
- Sage
- MSO

PROJECT

- Financial reports of 6 months day book of a company using Tally prime

LANGUAGES KNOWN

- English
- Malayalam
- Hindi

PASSPORT DETAILS

Passport No : U 9894526
Date of Expiry : 11/04/2031

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