



Maryam Mohsin Raza Khan

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VISIT VISA VALID TILL 11 JANUARY 2025

Objective:

An ambitious, young and result oriented person seeking a challenging position to Join a dynamic and progressive organization offering ample opportunities of diversified exposure, where I can acquire professional skills and excel in my career.

Education:

<u>Institution/Organization</u>	<u>Qualification Awarded</u>	<u>Passing Year</u>
<u>Iqra University</u>	BBA(H)	<u>2020-2024</u>
<u>Government Degree Science and Commerce College for Woman</u>	HSC-Science (Pre-Engineering)	<u>2019</u>
<u>West London Grammer School</u>	SSC-Science	<u>2017</u>

ASSIGNMENTS:

- ✓ Plantation drive in different areas of Karachi.
- ✓ Done work related to charity like distributing food and helping poor people.
- ✓ Financial Management Accounting Nestle Pakistan report.
- ✓ Supply Chain interview at Sana Safina'z

SOFTWARE/INTEREST:

- ✓ MS Office (Word, Excel, PowerPoint)
- ✓ Net searching using search engines like Google, Bing, Yahoo, Ask.com.
- ✓ Ability to handle the difficult situation.
- ✓ Perform multiple tasks.
- ✓ Willing to take extra work and responsibilities.

SKILLS & MOTIVATION:

- ✓ Hardworking and ability to maintain myself in the working environment.
- ✓ Ability to work proficiently in a team.
- ✓ Positive attitude and eager to take new challenges.
- ✓ Communication Skills.
- ✓ Ability to handle difficult situations.
- ✓ Outstanding interpersonal and analytical skills.
- ✓ Proactive, motivated, responsible and good work ethics.
- ✓ Have ability to work on tasks individually or as part of a team.

WORKSHOPS ATTENDED:

- ✓ Attended a workshop of Talk on the right person for the right job & strategies of Effective Interviewing.
- ✓ Attended session on BUDDING ENTREPRENEURS.
- ✓ Attended session on body fitness.
- ✓ Breast Cancer Awareness.
- ✓ Drug Awareness Program.

LANGUAGES

- ✓ Urdu
- ✓ English

PERSONAL INFO:

Father's Name:	Mohsin Raza Khan (Late)
Date of Birth:	12 th December, 1999
N.I.C	42000-3295188-0
Religion:	Islam
Nationality:	Pakistani
Marital Status:	Single