



Abdullah Aslam

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Objective

Enthusiastic and customer-focused individual seeking an entry-level cashier position to contribute excellent interpersonal skills and a strong work ethic to a reputable organization.

Experience

Nasir Care Clinic:(Karachi,Pak)

Receptionist: I have worked as a Receptionist where i meet the patients daily and made patient file and proceed to their treatment ward. Answered the phone calls and conducted the appointment of patients.

2018-AUG - 2019-AUG

Life Care dental clinic: (Karachi,Pak)

Receptionist/Cashier: -I worked as a receptionist and cashier managed patient file. -Cash handling made transactions of cash and cards. -Recorded patient Files. -Scheduled appointments of patients and answering the phone calls.

2019-JUNE - 2021-JAN

Sahelnom express Restaurant:(Business bay,Dubai)

Senior Cashier: -I worked as a senior cashier and customer service with my best conversation skills. -Processed Cash transactions with accuracy and speed. -Answered the phone calls. -Regularly identified opportunities to upsell products and services to the customers. Managed inventory every month.

2022-OCT - 2024-OCT

Sahelnom Express Restaurant:(Dubai Mall,Dubai)

Service Crew and cashier: -I worked as a service crew and cashier. Provided excellent customer service. - Balanced cash drawer accurately and efficiently at the end of the shift. - Dispatched orders, overview the mails. - Handled customer complaints and resolved issue in a professional manner.

2023-APRIL - 2023-SEP

Education

Bufferzone College

2020-2022

Intermediate In Pre-engineering (Attested From MOFA and General Consulate of Pakistan) -

CPLC Public school

2018-2020

Matriculation in Cs -

Skills

Team work Ms Office Effective communication customer service WPS Forex cashier
teller Accounts Digital Marketing POS

Personal Information

Nationality: Pakistan Date of birth: Jan/01/2001 Visa Status: Employment Visa (Valid till Feb 2025)

Language

Arabic: Intermediate English: Expert Urdu/Hindi: Mother Tongue

Certificate & Appreciation:

Best Hand Writing: 2020 I have achieved the best hand writing Certificate in School in the year 2020 where i compete with team mates.

Speech & Award:(2017) I have won the Speech and award in the year of 2017 where I took a part among 200+ schools about Global warming Issue.

Declaration

I do hereby confirm that above information is true to the best of your knowledge