

SALEEM MK

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CAREER OBJECTIVE:

Seek to work in an environment that will challenge me further while allowing me to Contribute to the continued growth and success of the organization, a position that will provide me the ability to apply my sales and work experience to a growing industry.

WORK EXPERIENCES:

Readha Al Ansari Exchange, Dubai, May 2023 Current.

Teller/ Foreign Currency Cashier.

- Handling all type of Foreign Currency in Counter. Purchasing and selling Foreign Currency in Counter.
- Handling internal and external money transfer through systems.
- Handled cash and card payments with precision, maintaining customer.
- Daily rate updating in the system after checking with bank note with the current rate.
- Answering customer inquiries regarding transfer rate buying and selling rate with all Country
- Currencies.

LULU GOLD – Sales manager, Kannur Kerala, India -Jan 2022- Feb 2023

- Maintained regular contact and strong relationships with existing customer by providing
- Comprehensive support.
- Identified and qualified new sales prospects to continually meet targets.
- Developed new ideas and thought creatively to grow business and enhance profitability and revenue.
- Provided excellent customer service and helped customers to purchase products ensuring
- That their needs and preferences were fully met.

UAE Exchange, Dubai, UAE September 2012 to December 2021.

Teller/ Foreign Currency Cashier.

- Handling all type of Foreign Currency in Counter. Purchasing and selling Foreign Currency in Counter.
- Processing a transaction in all countries through Cash mode Cheque mode Demand Draft.

- Doing cash collections and preparing the daily report.
Answering customer inquiries regarding transfer rate buying and selling rate with all Country currencies.

AABHARAN JEWELLERY L.L.C KARAMA, DUBAI, December 2006 to January 2012.

Sales manager, sales Executive.

- Identified and qualified new sales prospects to continually meet targets, Analyzed sales to identify top performing products.
- Be aware of the arising models and inform the management. Understood customer needs to craft exceptional sales journeys. Promoted customer loyalty scheme at checkout.
- Provided excellent customer service and guided clients in selecting the right based on their needs.

MALABAR GOLD JEWELLERY, KERALA, INDIA January 2002 to October 2006.

Sales Executive.

- Carried out active selling from initial customer greeting. Maintaining gold selection in my section.
- Updating and maintaining customer database. Gathering market and customer information.

EDUCATION.

- Calicut University, Kerala, India, B. Com, 2003.
- Calicut University, Kerala, India, Pre-Degree, 1998.
- Board of Public Examination, Kerala, India, S S L C, 1996.

LANGUAGES.

- English.
- Hindi.
- Malayalam.
- Arabic.

SKILLS.

- Cash handling.
- Customer relations.
- Issue resolution.
- Service knowledge.
- Customer advising.
- Purchase assistance.