



AJINAS N P

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Dubai - UAE

29/06/2000

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PROFESSIONAL SUMMARY

I 'am an accountant skilled in financial management. Proficient in SAP FICO, Tally and Quick books. I strongly believe that hard work and perseverance will help me attain the goals I've set for myself in life, and I seek an organization that will put my skills to good use while nurturing my aspirations, and helping me develop as a dedicated work oriented employee and individual.

Professional Experience

Accountant -TELLICHERRY ENTRUST SUZUKI SHOWROOM 12/2023 - 08/2024 – Kannur, Kerala

- Reporting to senior managers regarding the company's finances.
- Processing year and accounts.
- Detecting and preventing financial fraud.
- Preparing annual financial statements.

Assistant Accountant -BABU ASSOCIATES (Tax Consultant) 06/2023 - 11/2023 – Bangalore Karnataka

- Recording purchase and sales invoices.
- Book keeping.
- Preparing monthly statements of accounts, trial balance, and, profit and loss account.
- Prepare salary statement.

Certifications

- SAP FICO, Almis academy
- TALLY, Almis academy
- EXCEL, Almis academy

Education

- **B.com, Kannur University** 2019 - 2022
Graduated
- **Higher Secondary, Ek Nayanar Smaraka Government School** 2017 - 2019
Passed

Skills

Accounting Skills

- Financial Reporting
- Access management
- Cash flow

Soft Skills

- Problem-solving
- Communication
- Relationship management

Languages

- English
- Hindi
- Malayalam