

MUHAMMED FAIROOS

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PROFESSIONAL SUMMARY

Dedicated and results-oriented realtor with nearly a year of hands-on experience in property management, coupled with a keen understanding of real estate trends. Proficient in enhancing property charting and selling strategies to achieve optimal results. Backed by 4 years of extensive customer service experience, including managing financial transactions such as money transfers, foreign currency stock handling, wage clearances for over 1,000 companies, and ATM deposits. Demonstrates a strong ability to deliver exceptional service and build lasting relationships with clients, driving both customer satisfaction and business growth.

WORK EXPERIENCE

PROPERTY ADVISOR

07/2022 - 11/2022

Bab Al Wasal Real Estate & Brokerage (Dubai, UAE)

SALES EXECUTIVE

07/2022 - 11/2022

Al Maniya Real Estate (Dubai, UAE)

- Understanding market trends, property values, and legal requirements
- Active listening to understand clients' needs and preferences
- Strong negotiation skills to close deals efficiently
- Utilizing online platforms and social media to market properties effectively
- Providing personalized support and ensuring client satisfaction

COUNTING CLERK / CASHIER

02/2016 - 03/2020

Al Badar Money Exchange (Abu Dhabi, UAE)

- Done an exceptional levels of customer service by responding enquiries
- Responsible in Training new employees regarding money exchanging and policies
- Responsible in dealing with more than 30 different currencies
- Responsible in generating reports in the absence of manager
- Ability to work under pressure with flexible work timings and transfers

EDUCATION

DIPLOMA - AC & REFRIGERATION

2014

Industrial Training Institute (Thrissur, India)

CLASS 12 - COMMERCE

2012

Higher Secondary Education (Thrissur, India)

CLASS 10

2010

SSLC - State Board (Thrissur, India)

ACHIEVEMENTS

- Received Appreciation from the management for delivering excellence in training
- Excellence in dealing with foreign currencies purchase and sales
- Received Appreciation from customers for providing the best customer service

PERSONAL DETAILS

- Date of Birth : 21/08/1995
- Nationality : India
- Passport no : X7255967
- UAE Driving License : Yes

LANGUAGE PROFICIENCY

- English : Intermediate
- Arabic : Fluent
- Hindi : Fluent
- Urdu : Intermediate
- Malayalam : Native (Mother Tongue)

SKILLS

- Technical Skills : Microsoft Office Suite (Excel, Word, PowerPoint), Data entry
- Other Skills : Real estate market analysis, Customer service excellence, Negotiation skills, Team collaboration