



BELINDA P. IMPERIO

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PERSONAL INFORMATION

Place of Birth: Philippines
Nationality: Filipino
Civil Status: Widowed
Languages: Tagalog, English

EDUCATION

Far Eastern University
Course: **AB Mass Communication**
1990-1994

AMA Computer Learning Center
Course: **Computer System Design and Programming**
2000 - 2002

SKILLS

- Good Communication Skills and abilities when giving and receiving different kinds of information
- Ability to work in a team, having a strong work ethic and leadership qualities
- Ability to perform and work under pressure
- Ability to do time management

WORK EXPERIENCE

(Abroad)

Branch Manager
July 12, 2024 - January 2025
Bliss Tea Cafeteria, Dubai, UAE

English Tutor
June 2015 - October 2020
China

English Tutor/Nanny
February 2014 - May 2015
Macau

(Philippines)

Marketing Assistant/Tour Guide
May 2022 - June 2023
CJAMS Travel and Tours

Unit Manager
2012 - 2014
Citibank Credit Card (Alvarez Marketing)

Credit Card Consultant
2005 - 2012
Citibank Credit Card (Alvarez Marketing)

Secretary
2000 - 2004
C. Bansale Constructions

Admin Assistant
1996-1998
Baliuag Shopping Center

Supervisor
1994 - 1996
Jinstar Restaurant

Cashier / Service Crew
1991 - 1992
Jollibee Ford Corp.

Cashier
1992 - 1993
Golden Donuts Corp.

NATIONAL CERTIFICATES

Bread And Pastry Production
November 13, 2021
Certificate No.: 21034902218143

Driving
October 29, 2021
Certificate No.: 21034902217640

Contact Center Services
(English Proficiency)
July 5, 2022

Events Management
November 15 , 2022