

## MUHAMMAD ASGHAR



### Contact

@ asghara297@gmail.com

0561529056

Muteena Deira Dubai

### Skills

Customer Service 100%

Complaint Handling 100%

Leadership 100%

Communication Skills 100%

Flexibility 100%

Problem Solving 100%

Credit Administration 100%

Cash Handling 100%

### Languages

English,Urdu,Hindi, Punjabi

### OBJECTIVE

To secure a challenging position in a reputable organization to expand my learnings, knowledge, and skills. Secure a responsible career opportunity to fully utilize my training and skills, while making a significant contribution to the success of the company

### EXPERIENCE

**Barkeys Marketing Management** March 2023 -

Relationship Officer

Cold calling to customer and provide them information about stock market and let them make interest in investing in

Market give excellent service to customers.

**KHUSHHALI BANK LTD** June 2020 -

Credit Administration Officer

Prepares loan closing packages. Inputs and updates loan data into financial institution computer system; assembles

and verifies loan documents for accuracy. Assists in research and analysis to develop or modify information systems.

**Askari Bank Ltd** June 2018 -

Customer Service Officer

Update customer Records, assist customer with solving problems, Handling Customer Complaints,listen customer carefully.

Providing information to customer about offers and Service.

### EDUCATION

**University Of Sargodha**

Beachelor In Commerce

**Punjab Board Technical Education**

Diploma In Commerce

**BISE Sargodha**

Matriculation

**Hashoo Foundation**

Hospitality Management