



# NABIN PUN

## CONTACT

+971525480474

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UAE, DUBAI

## PERSONAL DETAILS

Date Of Birth: 09 July 1995

Nationality: Nepal

Marital Status : Married

## PASSPORT DETAILS:

Passport No: 11724775

Issue Date: 24 Nov 2019

Expiry Date: 23 Nov 2029

Visa Status: Visit Visa

## LANGUAGES

Nepali: Native

English:

Hindi:

## SKILLS

- All Money transfer system act knowledge
- Basic Knowledge at Account Section.
- Good Communication Skill
- Customer service skill
- Energetic, adaptable and hard working within teams.
- Cheque ordering and foreign currency dealing/Monthly Petty Cash settlement
- WPS salary system
- Computer Diploma Course (Knowledge about OUTLOOK MS OFFICE and MS EXCEL)

## PROFILE

To seek a challenging assignment that fully on my current skills while also affording an opportunity to learn and grow as a sincere employee. I value commitment to my work, integrity, team spirit and willing to learn new skill in a new environment and give my best to the organization I would work for.

## PROFESSIONAL EXPERIENCE

- Works as a Head Cashier at Emirates India International Exchange Saif Zone Sharjah  
1<sup>st</sup> May 2021 To 11<sup>th</sup> March 2024.
- Worked as a Cashier at Kaucha Money Transfer Baglung Nepal  
22<sup>nd</sup> June 2016 To 21<sup>st</sup> July 2018.
- Worked as a Cash Teller at CYC Saving and Credit Co-operative Society Baglung Nepal  
08 August 2018 To 09<sup>th</sup> November 2020.

## EDUCATION & CERTIFICATION

**+2 Passed**

(Amar higher secondary School - 2014).

## DECLARATION

I hereby declare that the about given information is true to best of my knowledge and belief.

**Nabin Pun**