



# Libin George

## Audit & KYC Compliance Executive

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S 120, Al Abbar Park Residence, Dubai, Dubai, United Arab Emirates ◇ DOB: Jun 09, 1994 ◇

Open to Relocate ◇

[LinkedIn](#)

## SUMMARY

Experienced Audit and KYC Compliance Executive with over 5 years of expertise in financial analysis, risk-based auditing, and regulatory compliance.  
Proven ability to lead audit teams, ensure adherence to company policies, and drive organizational success.  
Proficient in SAP B1, Tally ERP 9, and financial reporting.  
Currently in the UAE and seeking opportunities to contribute to the compliance and audit functions of dynamic organizations.

## KEY EXPERIENCE

### Audit & Compliance Executive

MUTHOOT FINANCE CO - NORTH

Jan '17 — Jan '22  
New Delhi , India

- Scheduled and conducted risk-based audits for 41 branches, ensuring strict adherence to company policies.
- Reviewed daily audit reports and submitted consolidated findings to regional and head offices weekly.
- Conducted KYC audits, ensuring compliance with anti-money laundering (AML) and counter-terrorist financing (CTF) regulations.
- Led a team of 7 auditors, coordinated branch visits, and implemented irregularity-free audit systems.
- Delivered monthly training sessions and conducted quarterly reviews of audit irregularities with regional staff.
- Carried out extensive research and analysis to detect suspicious transactions and determine fraudulent activities in the institution
- Performed fraud investigations along with Internal Audits regarding actual and suspected fraud activities and shared appropriate resolutions with the management

### SAP B1 Analyst

AL SALAMA EYE HOSPITAL

Jan '15 — Jan '16  
Kozhikode, India

- Managed accounts, financial statements, and inventory movements with SAP B 1
- Administered GST compliance and analyzed financial data to identify cost-saving opportunities.
- Handled purchase orders and ensured accurate financial reporting through effective collaboration with teams.

### Accounts Receivable Executive

BBS GROUP OF COMPANIES, INDIA

Jan '23 — Aug '24  
Wayanad, India

- Customer payments analysis, Tracking & updating daily cash deposits & report
- Processing Credit Applications & Credit limits
- Monitor customer account details for non-payments, delay payments & other irregularities
- Review AR aging to ensure compliance
- Maintain accounts receivable customer files & records
- HHD Receipts checking& confirmation on a daily basis in FMCG
- Conversion of PDC cheques
- Follow established procedures for processing receipts etc
- Opening & Blocking of cash Van Customer

## EDUCATION

**Bachelor in Commerce**, SNDP Yogam Arts & Science College (GPA: CGPA: 2.7/4)

Jan '12 — Dec '15  
Wayanad, India

**Highschool diploma in Secondary Education**, Kerala Board of Higher Secondary Examination (GPA: 88%) Wayanad, India

**Highschool in SSLC**, Board of Public Examination (GPA: 72%)

Wayanad, India

**CERTIFICATIONS**

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**Certified KYC Specialist, The Global Association of Certified KYC**  
**SAP B 1 Certification**  
**Business English Certification BEC**  
**Corporate Social Responsibility Leader**

**SKILLS**

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**Financial Skills**    Financial Analysis and Reporting, Regulatory Compliance (GST and VAT), Risk-Based Auditing  
**Compliance Skills**    KYC Compliance and AML/CTF Regulations  
**Technical Skills**    SAP B1 and Tally ERP 9  
**Leadership Skills**    Team Leadership and Training, Leadership  
**Personal Attributes**    Detail Orientation and Problem-Solving, Quick Learner, Analytical Skills, Hardworking

**VOLUNTEERING**

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<b>Leader for the Corporate Social Responsibility Programs of the Central Zone, The Muthoot Group</b>	North India
Volunteering as a Pain & Palliative staff; caring for Bedded patients	2017 — 2022

**PASSPORT & VISA DETAILS**

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Passport Number: N 8230524  
Date of Expiry: 25-02-2026  
Place of Issue: Kozhikode  
Visa Details: Visiting Visa

**DECLARATION**

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I hereby declare that the above-mentioned information is true and I bear the responsibility for the correctness of the above-mentioned particulars.

**LIBIN GEORGE**