
 0545185368

 tahabadri25@gmail.com

 Dubai

SKILLS

- Tally ERP 9
- Experience with accounting software and data entry
- Excellent understanding of accounting rules and procedures including the Generally Accepted Accounting
- Principles (GAAP)
- Advanced knowledge and experience of spreadsheets
- Ability to work independently
- Analytical skills
- knowledge of mofaica attestation
- Knowledge of Quickbooks

LANGUAGES

- English
- Gujarati
- Hindi

TAHA BADRI

ACCOUNT EXECUTIVE

PROFESSIONAL EXPERIENCE

Dedicated and detail-oriented accountant with 4+ years of experience in financial management and analysis. Strong expertise in preparing and analyzing financial statements, managing accounts payable and receivable, and ensuring compliance with tax regulations. Skilled in using accounting software tally and conducting thorough audits to identify discrepancies and improve financial accuracy. A motivated professional with a strong commitment to accuracy, integrity, and delivering high-quality results.

WORK EXPERIENCE

Décor Establishment | Senior Accountant | Dubai

September 2022 - Upto Present

- Ensure timely bank payments
- Compute taxes and prepare tax returns
- Manage balance sheets and profit/loss statements
- Managing income and expenditure accounts
- Completing analysis of the employee expenditures
- Reconciling the company's bank statements and bookkeeping ledgers
- Produce & mail monthly Statement

MUFADDAL | Accountant | India

January 2019 -June 2022

- Manage all accounting transactions , Prepare budget forecasts and Publish financial statements in time
- Handle monthly, quarterly and annual closings.Reconcile accounts payable and receivable
- Ensure timely bank payments and Compute taxes and prepare tax returns
- Manage balance sheets and profit/loss statements
- Report on the company's financial health and liquidity and Audit financial transactions and documents
- Reinforce financial data confidentiality and conduct database backups when necessary
- Comply with financial policies and regulations

EDUCATION

BUSINESS VIKRAMUNIVERSITY, KHACHROD, INDIA.

Bachelor of Commerce