



# RAJA MOHSIN ATTA

## BRANCH SUPERVISOR

PHONE

+971-52-7170998

EMAIL

mohsinatta712@gmail.com

ADDRESS

Dubai, United Arab Emirates

## PROFILE

Over 7 years experience in handling overall branch operations and administrative functions. Skilled and knowledgeable in Foreign Currency, Money Transfer, Anti-Money Laundering, Wage Protection System, Regulatory Compliance and Staff Management.

## EDUCATION

### Intermediate of Commerce

Punjab College of Commerce  
2010-2012  
Satellite Town, Rawalpindi

## CERTIFICATIONS

- FERG - 2019
- AML, CFT and PF - 2024

## SKILLS

Microsoft Office  
Business development  
Teamwork  
Meeting deadlines  
Marketing

## LANGUAGE

Arabic (Egyptian dialect)  
Urdu , Punjabi (Native)  
English  
Hindi

## ABOUT ME

**Date of Birth:** 15 July 1995

**Nationality:** Pakistan

**Marital Status:** Single

**Home Address:** Kallar Syedan, District Rawalpindi, Punjab

## EXPERIENCE

- Branch Supervisor - BS** Oct 2024 - Present  
Lulu International Exchange  
Supervision of all branch related activities.  
Data Analysis and making report.  
Onboarding new clients to increase branch revenue.  
Assisting Incharge in executing strategies to increase branch revenue.  
Implemented and monitored security measures to prevent fraud and ensure the safety of financial transactions.  
Managed foreign currency transactions, ensuring accuracy in cash handling and adherence to exchange rates
- Assistant Branch Supervisor - ABS** Nov 2022 - Sep 2024  
Lulu International Exchange  
Branch operations like opening & closing activities  
Branch compliance and adherence to audit requirements.  
Generating daily reports, verifying customer documents  
Targets Management and Performance Review  
Verification and filing monthly reports.  
Staff Attendance and customers complaints management.  
Corporate and WPS Customers Registration
- Front Line Associate - FLA** Jan 2018 - Nov 2022  
Lulu International Exchange  
Sale and Purchase of Foreign Currencies  
Good knowledge of Margin Calculations  
Checking indicative rates and calling FC customers.  
Remittances , Bill Payments, Salary Payout  
Indoor & Outdoor Marketing Calling inactive customer  
Value added services, WPS activities

## REFERENCE

Jerin P Nazeer | Branch Incharge  
Lulu International Exchange  
+971-50-1483723