

Profile

I am a driven accounting professional with a Bachelor's degree from Mansoura University and extensive experience in customer service and cash handling. My background includes managing accounts payable and receivable, reconciling bank statements, and preparing financial statements, which has equipped me with strong analytical and problem-solving skills. I have a proven track record of providing excellent customer service and maintaining accurate transaction supporting documents. I am eager to leverage my skills in a Remittance Clerk position at alansariex, where I can contribute to delivering fast and professional service while adhering to AML policies and enhancing customer relationships.

Employment History

Accountant at Vitoria Sweets

August 2023 — January 2025

- Managed all aspects of the accounting cycle, including accounts payable and receivable, bank reconciliations, and journal entries
- Ensured compliance with AML policies and procedures during financial transactions
- Communicated effectively with other departments to resolve issues and improve customer service
- Maintained accurate and up-to-date accounting records, which included collecting and filing transaction supporting documents
- Developed strong customer relationships and provided excellent service, adhering to professional standards

Assistant Accountant at La crème

October 2022 — August 2023

- Managed accounts payable and receivable, ensuring timely and accurate processing of transactions
- Reconciled bank statements monthly, identifying and resolving discrepancies to maintain financial accuracy
- Assisted in preparing financial statements and reports, which contributed to effective budgeting and forecasting
- Developed strong communication skills while interacting with customers and resolving inquiries, promoting a customer-focused approach

Cashier at Mastercake

November 2020 — October 2022

- Provided fast and excellent customer service in a retail environment, ensuring a positive experience for all customers
- Handled cash transactions accurately and maintained cleanliness of the counter and workplace

Details

Al Ain United Arab Emirates 0588921145 a.elngar1099@gmail.com

Skills

Technical Support

Flexible Shifts

English Communication Skills

Cash Handling

Customer Service

Languages

English

- Developed skills in cash handling and customer service, while promoting and cross-selling products
- Resolved customer complaints independently and maintained a professional demeanor under pressure

Education

Bachelor dgree, Faculty of commerce Mansoura University , Mansourah

October 2013 — July 2017

Courses

Professional accountant, Mansoura academy

February 2015 — February 2016

Training at social naser bank, Banking

January 2016 — January 2017