



# SIVAPRASAD T

## ACCOUNTANT

Detail-oriented Accountant with one year of experience in financial management and reporting. Proficient in Tally, Sage 50, and QuickBooks, with a solid understanding of accounting. Committed to maintaining accurate financial records and ensuring compliance with regulations. Strong communication skills and a collaborative mindset, dedicated to supporting organizational goals and contributing to financial success.

## Contact

+9710542357616

sivaprasadnair1207@gmail.com

Rolla, Sharjah

UAE

## Education

BA ENGLISH 🎓

Kannur university  
2016-2019 Kerala,  
India

## Certified courses

- Tally
- QuickBooks
- Sage 50

## Skills

Communication  
Numeracy  
Teamwork  
Meeting deadlines  
Problem solving

## Experience

ACCOUNTANT

ONEZERO DIGITAL STORE

- Assisting with the preparation of financial statements
- Posting journal entries and reconciling accounts
- Processing accounts payable and accounts receivable transactions
- Assisting with month-end and year-end closing procedures
- Preparing bank reconciliations
- Assisting with payroll processing
- Maintaining accurate financial records and documentation

## Language

English

Hindi

Malayalam

## Personal Details

NATIONALITY -INDIAN  
GENDER - MALE  
DOB -12/07/1998  
MARITAL STATUS SINGLE  
PASSPORT NUMBER: N4235318