

Sidky Esam

Accountant

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Professional Summary

An experienced Accountant with over 4 years of expertise in preparing customer and supplier accounts, employee wages, and salaries, along with the preparation of income statements. Skilled in assisting management with making informed economic decisions to enhance business performance. Proficient in using Excel and ERP systems to manage financial operations and ensure accuracy in accounting records. Dedicated to continuous learning and improvement, with a strong background in market analysis, sales management, and business development.

Professional Experience

Accountant

Al Tawfiq Contracting Company | 2021-2024

Prepared and maintained customer and supplier accounts, ensuring accuracy in sales and purchase invoices.

Managed and processed employee wages and salaries using Excel and ERP systems.

Recorded and tracked financial transactions related to treasury activities, including cash deposits, withdrawals, and covenant settlements.

Assisted management in making key economic decisions to improve business operations and financial performance.

Auditor

Stella Dimari Resort Hotel | 2020-2021

Conducted audits of financial records, ensuring compliance with company policies and regulatory standards.

Identified discrepancies and recommended improvements to enhance financial reporting accuracy.

Worked closely with the finance team to ensure proper documentation and reporting practices.

Technical Support Employee

WE Company | 2020

Provided technical support to clients, resolving issues related to company services and products.

Troubleshoot software and hardware problems, ensuring quick resolution and customer satisfaction.

Assisted in training new staff on customer service and technical support processes.

Education

Bachelor of Commerce (B.Com)

Accounting Department - 2019

Suhag University, Sohag, Egypt

Skills

Strong decision-making abilities

Business analysis and market analysis

Sales management

Proficient in Microsoft Excel, Word, and PowerPoint

Financial reporting and accounting software (ERP systems)

Cash flow management and financial operations monitoring

Ability to prepare accurate financial statements and reports

ICDL and IC3 certified

Digital transformation knowledge

Language

Arabic: Native.

English: Very Good.