

Khuder Hasan Mukadam

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☎ 0509370435

📍 Abu Dhabi

📅 01-01-1996

🚩 Syrian



👤 PROFILE

I am highly responsible and dependable, attention to detail, hardworking, SelfMotivated, Creative, honest, respectful and with a positive attitude to get the job done.
passionate and willing to learn more and succeed in my career.

📁 PROFESSIONAL EXPERIENCE

01/2025 – present
Abu Dhabi,
United Arab Emirates

Nationwide Middle East Properties, Sales Advisor

- Manage leads and customer relationships through Zoho CRM to ensure timely follow-ups and sales conversions.
- Provide property information, answer inquiries, and advise clients on the best options according to their requirements.
- Schedule property viewings, presentations, and meetings with clients.
- Maintain accurate records of sales interactions, negotiations, and status updates within Zoho CRM.
- Assist clients with the entire sales process from initial inquiry to closing the deal, ensuring a smooth and satisfactory experience.

12/2023 – 01/2025
Abu Dhabi,
United Arab Emirates

Infinity perfumes, Perfume Sales Associate

- Providing consultations to customers and helping them choose the appropriate perfumes for them.
- Managing sales and achieving monthly sales goals.
- Display perfumes in an attractive and organized manner to increase their demand.
- Providing offers and discounts to increase sales and motivate customers to purchase.
- Keep the work area and shelves clean and organized.
- Handle cash and calculate daily revenues and expenses.
- Providing excellent customer service, dealing with customer inquiries and solving their problems.

04/2023 – 10/2023
Abu Dhabi,
United Arab Emirates

Al Bader Exchange, Customer service -Remittance Clerk

- Greeted customers entering branch with welcome and courtesy.
- Process remittance transactions, including cash deposits, withdrawals, and money transfers.
- Verify customer identification and account details to ensure accurate processing of transactions.
- Stay updated on regulations and compliance requirements related to money transfers.
- Collaborate with team members to achieve branch goals and maintain a positive work environment.

🎓 EDUCATION

2022
Lattakia, Syria

Bachelor's degree in Economics, Tishreen
Bachelor's degree in Economics
(Business administration)

🧠 SKILLS

- Accounts payable experience • Customer service • Negotiation skills • Time management • Microsoft Excel • Mathematics
- Data entry proficiency • Keyboard speed accuracy • Data Entry • Cash handling • Excellent telephone manner • Communication skills • Attention to Detail • Work under pressure