

MOHAMMAD SAYEM CHOWDHURY



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Al-Shuwaihean, Sharjah, UAE

Education

Masters of Business Studies

National University

Major - Accounting
Passing Year - 2016

Bachelor of Business Studies

National University

Major - Accounting
Passing Year - 2015

Skill & Knowledge

AML Training (From GCC Exchange)

MS Office

Customer Service

Communications

Marketing

Teamwork

Language

English

Hindi

Bangla(Native), Urdu, Arabic

Objective

I am a dedicated, organized and disciplined individual. I have more than 6 years of experience in banking & exchange. I have good interpersonal skills, am an excellent team worker and am willing to learn and develop new skills, often seeking new responsibilities within various employment areas.



Work Experience

January
2022

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Present

GCC Exchange, UAE

Foreign Currency Cashier

- Managed cash transactions, remittance services
- Oversaw cash deposit & withdraws at the wetek ATM machine ensuring accuracy & security
- Doing daily average 95 transactions & 99% accuracy
- Foreign currency sale & purchase, FC deal with treasury, corporate company
- Following CBUAE rules and regulations
- Checking Anti Money Laundering

2019

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2021

Palli Sanchoy Bank

Officer

- Loan disbursement & collection, Bank reconciliation
- Providing business advice to customers, Meeting with marginal customers
- Opening bank account

2017

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2019

Young One Corporation (Largest Garments Company in South Asia)

Officer (Accounting & Finance Department)

- Corporate Payment (Bank TT, Overseas Purchase)
- Salary Processing
- Daily finance budget



Personal Information

Date of Birth : 5 November 1990

Nationality : Bangladeshi

Visa Status : Employment Visa