

Jestin Thomas

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Dubai (UAE)

ASSOCIATE FUND ACCOUNTANT(RECONCILIATION) LEVEL 1

PROFESSIONAL SUMMARY

Fund Accountant (Reconciliation) Level 1 with close to 2.4 years of experience in Investment Banking sector. Experienced in Reconciliation of Cash, Stock, TA, Corporate actions, Vu FX, derivative markets – futures, swaps, options. My experience in fund accounting has honed my attention to detail and analytical skills. Seeking new opportunities outside my current role for professional growth through continuous learning and development.

WORK EXPERIENCE

Fund Accounting Reconciliation Associate Level 1

Feb 2022 – July 2024

BNP Paribas, Chennai (Tamil Nadu)

- Reconciliation of cash breaks, stock breaks, TA, FX, CA etc.
- Investigate breaks in cash, and stock breaks and match it with custody and clear, and aged breaks need to be followed. If any unknown movements are received, then I need to check with client file and IM on the break and clear.
- Pricing exemption occurs while performing NAV that we need to validate with Bloomberg and P control exemptions also occur when there are any huge postings.
- Investigate derivatives – Futures, Options, Swaps, forwards need to cross check with broker files, and these musts to be loaded from our end.
- Corporate actions line – exchange offer, stock split, spin off, etc must be performed, when received in the funds we must process the checklist.
- Need to follow up mails alternatively and need to clear it within the time limit.
- If any dealings are there, we need to run the macro file, create a rec pack after completing the tasks and this has to be checked and validated.

Operational Analyst

August 2021 – Feb 2022

MRF Ltd, Gulbarga (Karnataka)

- Collect, analyse and interpret operational data to improve business processes.
- Identify inefficiencies and recommend data-driven solutions.
- Monitor key performance indicators (KPIs) and generate detailed reports.
- Work closely with supply chain, production, and logistics teams to enhance operational efficiency.
- Assist in budgeting, forecasting, and resource allocation.
- Implement automation tools to optimize workflow and reporting processes.
- Support risk assessment and compliance monitoring activities.

SKILLS

- Fund Accounting & Reconciliation
- Cash & Position Reconciliation
- NAV Calculation
- Financial Reporting & Analysis
- Investment Accounting
- Journal Entries & General Ledger
- Bloomberg, Aladdin, or Similar Tools
- Excel (Pivot Tables, VLOOKUP)

EDUCATION

Master of Business Administration (MBA), Finance & Logistics
Karunya University, Coimbatore.

2017 – 2019

Bachelor of Business Administration (BBA), Finance
Pratibha College of Commerce and Computer studies.

2014 - 2017

CERTIFICATIONS

- Consignment booking assessment (Logistics) by **Pradhan Mantri Kaushal Vikas Yogana.**
- MS word and Internet under **School of Management and Computer Studies.**
- Business Analytics under **Karunya Institute of Technology and Sciences.**

LANGUAGE

- English
- Malayalam
- Hindi
- Tamil