



# VISWAJITH R S

## CONTACT

✉ viswajith2k@gmail.com

☎ +971509266187

📍 Salha al din - Dubai

## SKILLS

• Communication Skill

80%

• Time Management

80%

Decision Making

80%

• Good Leadership Quality

80%

• Good Inword processing Team Work

80%

Ability to adept a new environment quickly

80%

## LANGUAGE

English

Malayalam

Hindi

Tamil

## PROFILE

To work in an environment which encourages me to succeed and grow professionally where I can utilize my skills and knowledge appropriately.

## WORKING EXPERIENCE

**SALES COORDINATOR**

NOOR AL JADID PERFUME

2024 - Till

WORKING

**STORE IN CHARGE CUM TEAM LEADER**

PAITHRIKAM ASSOCIATES TRIVANDRUM

2023 - 2024

• Handle customer complaints and queries professionally.

• Monitor sales performance and implement strategies to achieve sales targets.

**STORE EXECUTIVE CUM RECEIVER**

ASTER DM HEALTHCARE

2022 - 2023

For maintaining inventories, ordering new items, placing products on shelves, pulling our expired items, and keeping records of transferred merchandis

**SALES EXECUTIVE (1 YEAR)**

Green Homes properties Trivandrum

2020 - 2021

To sell a company's products and services to individuals, businesses, and government organisations.

**MERCHANDISER ( 1 YEAR)**

ABAD fisheries pvt Ltd

2021 - 2022

Ensures that the shelves of a retail store are stocked with products and displays them accordingly for customers.

## EDUCATION

**Diploma in General Duty Assistant (GDA)**

PMKKVY , Edujobs

2023

**Diploma in HHHH (Health hygiene and housekeeping Aid)**

PMKKVY, Edujobs

2023

**BACHELOR OF ART IN ECONOMICS**

Co operative college Trivandrum kerala

2020

**Higher secondary schools**

Concordia Lutheran HSS Trivandrum

2017

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## PERSONAL DETAILS

- DOB& AGE : 16/08/1999 , 26
- GENDER : MALE
- CIVIL STATUS : MARRIED
- NATIONALITY : INDIAN
- RELIGION : HINDU

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## PASSPORT DETAILS

Passport No : T2031123  
Date of Issue : 08/04/2019  
Date of Expiry : 07/04/2029  
Place of issue : Trivandrum, Kerala

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## DECLARATION

Hereby I solemnly declare that the information in this resume is true to the best of my knowledge and belief

VISWAJITH R S

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