



MUHAMMED AJNAS

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Ambitious to build a career within a well reputed organization to obtain a challenging position where my academic skills and technical skills will add value to the organizational operations.

EXPERIENCE

JAN 2025 – MAR 2025

ACCOUNTANT, LIFE MEDICALS INDIA

As an accountant, I handled daily sales and purchases, kept track of cash and payments, and updated financial records. I also helped with inventory and made sure everything matched the financial data

JAN 2024 – DEC 2024

ACCOUNTANT, SPEED MOBILS INDIA

- Managed daily sales and purchase transactions
- Updated and maintained financial records
- Handled cash and processed payments
- Assisted with inventory tracking and stock management
- Prepared invoices and receipts for customers
- Ensured accuracy in financial reports and records

EDUCATION

2021 - 2024

BACHELOR OF COMMERCE

KANNUR UNIVERSITY

SHARAF ARTS AND SCIENCE COLLEGE, INDIA

2024 - 2024

DIPLOMA IN INDIAN AND FOREIGN ACCOUNTING

GTEC INSTITUTE. KANHANGAD. INDIA

- TALLY PRIME
- SAGE 50
- QUICK BOOKS
- E-ACCOUNTING
- MS OFFICE
- ARABIC TYPING
- SAP-FICO (POWER USER)

SKILLS

- Financial Reporting
- Accounting
- Tax Preparation
- Data Entry
- Payroll Management
- Financial Analysis
- Cost Accounting
- QuickBooks
- Cash Flow Management
- Budgeting

INTERNATIONAL CERTIFICATES

- IAB UK
- TALLY ESSENTIAL COMPREHENSIVE
- TALLY GCC VAT
- MOS EXCEL
- SAP FICO
- INTUIT-CERTIFICATE

LANGUAGES

- ENGLISH
- HINDI
- MALAYALAM