

SUMMARY

Dynamic and results-driven professional with over 6 years of experience in retail sales and customer service across multiple regions, including the UAE, Bahrain, and Oman. Proven track record in driving sales performance and enhancing customer satisfaction. Skilled in cash handling, inventory management, and maintaining accurate records. Seeking opportunities in data entry, accounts, or sales roles where I can leverage my strong attention to detail and customer-oriented approach to contribute to organizational success. Adaptable and quick to learn, with a commitment to delivering excellence in every task.

EDUCATION

Bachelor of International Office Administration

Eyeball Computer Education
2023 - 2024

Higher Secondary Education

GVHSS Edayannoor Higher
Secondary School | 2013-2015

SKILLS

- Customer Service Excellence
- Sales Proficiency
- Communication Skills
- Cash Handling
- Team Collaboration
- Inventory Management
- Problem-Solving
- Promotional Strategy
- Market Awareness
- Time Management
- Cross-Selling and Upselling
- Product Knowledge
- Customer Service

TECHNICAL SKILLS

- Microsoft Office Suits (MS Excel, MS Office, MS Power point)
- Proficient in Arabic and English Typing
- Peachtree Accounting, Quick Books

PERSONAL INFO

- Nationality: Indian
- Date of Birth: 24/07/1991
- Gender : Male
- Marital Status : Single
- Passport No: K6682810
- Date of Issue: 31/10/2022
- Date of Expiry: 30/10/2032
- Place of Issue: Kozhikode
- Languages : English, Arabic, Hindi, Malayalam

PROFESSIONAL EXPERIENCE

Cashier

Makka Hypermarket, Oman | 2021 - 2023

- Processed transactions and managed cash register operations, ensuring balanced drawers.
- Assisted customers promptly, addressing inquiries and resolving issues.
- Collaborated with management to streamline checkout processes, reducing wait times.
- Trained new cashiers on customer service and cash management best practices.
- Built positive customer relationships through personalized service and feedback follow-up.
- Established a reputation for reliability and punctuality, handling opening and closing duties.

Salesman

GEEPAS, Bahrain | 2017 - 2019

- Assisted customers with product selection through knowledgeable recommendations and demos.
- Maintained an organized, visually appealing sales floor to optimize customer flow.
- Built strong customer relationships, leading to repeat business and referrals.
- Monitored competitor activities and reported insights to improve sales strategies.
- Effectively handled customer complaints, transforming issues into positive experiences.
- Assisted with inventory management, tracking stock levels and coordinating with suppliers.

Salesman

Rabee Al Madeena Hypermarket, Abu Dhabi | 2015 - 2017

- Consistently met or exceeded monthly sales targets, contributing to overall store performance and profitability.
- Developed and implemented in-store promotions and displays that increased foot traffic and sales of featured products.
- Actively solicited and analyzed customer feedback to identify areas for improvement and enhance the shopping experience.