

RESUME

OF MD. IQBAL HOSSAIN

Mailing Address:

C/O: ONE Bank PLC

Dovashi Bazar Branch,

Tayabia Madrasha Market,

Chandraghona, Rangunia, Chattogram.

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Office- iqbal.hossain@onebank.com.bd



TOTAL EXPERIENCE : 12 YEARS. CURRENT WORKING ORGANIZATION: ONE BANK PLC (BANGLADESH)

CAREER OBJECTIVES:

To secure a challenging position in a reputable organization where I can utilize my skills and experience to contribute to the success of the company while continuously learning and growing in my career.

CAREER SUMMARY:

I am Md. Iqbal Hossain, Currently working as a Customer Service Officer in General Banking Department in One Bank PLC a Reputed Commercial Bank of Bangladesh. I started my banking career by joining Retail Banking Division of The Premier Bank (Reputed Commercial Bank of Bangladesh) in 2015, later joined One Bank Limited in 2018. I started my career in 2013 by joining Accounts Department in Incontrade Limited, Inland Container Depot & Container Freight Station. I completed MBA in Marketing in 2015 from International Islamic University Chittagong (Bangladesh) and BBA in Finance & Banking in 2013 from University of Information Technology and Sciences (Bangladesh)

EXPERIENCE HISTORY:

Organization, Position and Duration	Responsibilities
ONE Bank PLC. Customer Service Department (GB) -Trainee Assistant Officer -27 March, 2018 To 27 March, 2019. -Assistant Officer- 27 March, 2019 To 01 April, 2022. -Officer - 01 April, 2022 To Till Now.	<ul style="list-style-type: none">- Account Opening & Closing CASA-FDR -Scheme.-Account opening form fill-up in line with the guidelines of AML & CFT-Account Review.-KYC Update.-Payment Order Issue & Liquidation.-Any Modification in Account on customer Request.- Cheque Book, ATM Card Issue & Charge Realization- RTGS, BEFTN & Clearing (BACH), Etc Process.-Remittance payment.-Agent Bank Service.-And Other General Banking Related Task
SAM GROUP Manager-Operation (S.M Enterprise) 15 June, 2017 To 24 March, 2018	<ul style="list-style-type: none">- Prepare Daily statement- Prepare daily Disbursement schedule.- Maintain petty cash.- Report to top management for Daily Cash & Bank Balance.-Maintain daily cheque register.- Prepare accessories/chemical price list according to parties giving price quotation.- Sending daily, weekly and monthly purchase order through various suppliers.- Maintain various suppliers ledger.

The Premier Bank Limited Team Leader (Liability Team under Retail Banking Division,Shantir Hat Branch, Chattogram) 01 Dec, 2015 To 15 April,2017	<ul style="list-style-type: none"> - Coordinate under all team members. - Daily communicate all team members. - Observe team member to achieve monthly target. - Report to top manager for Business Progress. - Branch Sales Service.
Incontrade Limited Jr. Executive Officer Accounts & Finance Department 12 Sep, 2013 To 30 Nov,2015.	<ul style="list-style-type: none"> -Collection all types of export Bill by using office Software and Manually. - Preparing all kinds of Voucher. - Updating the cash Book and Matching Bank Transaction with bank Statement. - Receiving Various kinds of Charges from C & F and Shipping Agents . - Preparing Daily Collection Sheet and Submission to Cashier. - Preparing Monthly Discount and Stuffing Statements. - Rendering the Wages of Trailer / prime mover driver and helper. -Conveying daily cash collection amount to senior manager

EDUCATIONAL ATTAINMENTS:

M.B.A	Institution Discipline Result Year of Passing	International Islamic University Chittagong (IIUC). Marketing. CGPA-3.04(out of 4). 2015.
B.B.A	Institution Discipline Result Year of Passing	University of Information Technology and Sciences (UITS). Finance Banking & Insurance. CGPA-3.30 (out of 4) 2013.
H.S.C	Institution Board Discipline Result Year of Passing	Chittagong Metropolitan Commerce College. Chittagong. Business Studies. G .P.A (4.10). 2008
S.S.C	Institution Board Discipline Result Year of Passing	CUET Campus High School. Chittagong. Humanities. G.P.A (3.19). 2006.

GENERAL SKILLS:

<ul style="list-style-type: none"> ✓ Language Proficiency : Have the ability of reading ,writing ,speaking and listening fluency in English. ✓ Communication Skill : Elaborative, excellent and interpersonal skill. ✓ Computer Proficiency :Office Program : MS Word, MS Excel, MS Access..Computer Proficiency : and MS Power point. ✓ Strength :Has strong desire and ability to learn new Strategy & Technology. ✓ Leadership Skill :During my tenure as Team leader of Retail Banking Division of The Premier Bank Limited, I performed my duties efficiently
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AWARDS:

Getting Certificate from Honorable MD, OBL for outstanding performance in the “Extra Mile Campaign” 2021.

TRAINING HISTORY:

SL.NO	Topic	Institute	Date From	Date To	Total Day(s)
1	Training on "Foundation Course on Banking"	OBPLC Training Institute	06-Jan-2019	20-Jan-2019	15
2	Prevention of Money Laundering and Combating Financing of Terrorism	OBPLC Training Institute	15-Oct-2020	15-Oct-2020	1
3	OK Wallet Operations & Compliance	OBPLC Training Institute	26-Oct-2021	26-Oct-2021	.5
4	Prevention of Money Laundering and Combating Financing of	OBPLC Training Institute	09-Sep-2022	09-Sep-2022	1

	Terrorism				
5	Prevention of Common Lapses/ Observations Identified by Inspection Teams	OBPLC Training Institute	31-Oct-2022	31-Oct-2022	.25
	Opening of Account,KYC,CDD & Deferral Procedure	OBPLC Training Institute	01-April-2024	01-April-2024	1(Online)
6	Advanced Training on Banking	OBPLC Training Institute	02-Jun-2024	06-June-2024	6
7	General Awareness of information Security & Cyber Security	OBPLC Training Institute	12-Sep-2024	12-Sep-2024	1(online)
8	Anti Money Laundering & Terrorist Financing	OBPLC Training Institute	28-Nov-2024	28-Nov-2024	1(online)
9	CMSME Product & Policy	OBPLC Training Institute	12-Mar-2025	12-Mar-2025	1(online)
10	OBPLC Code of Conduct	OBPLC Training Institute	06-May-2025	06-May-2025	1(online)

PERSONAL PROFILE:

▶ Name	Md. Iqbal Hossain.
▶ Father's Name	Md.Owahed Ali.
▶ Mother's Name	Nur Begum.
▶ Spouse Name	Saju Akter
▶ Permanent Address	C/O: Owahed Ali, Chairman Bari (Shantir Hat). Vill: Pomra (Shapleza Para), Word No: 06, Post: Pomra, Post Code: 4360, P.S: Rangunia, Dist: Chattogram.
▶ Date of Birth	10 th November 1989.
▶ NID No	3266770316
▶ Passport No	A08485624
▶ Nationality	Bangladeshi (By Birth).
▶ Marital Status	Married.
▶ Religion	Islam.
▶ Height	5'-7".
▶ Blood Group	B+
▶ Hobby	Gardening, Traveling, and Music.

REFERENCES:

Mr.Richard Singha AVP & Branch Manager ONE Bank PLC Dovashi Bazar Branch Rangunia,Chattogram Email:manager.dovashibazar@onebank.com.bd Cell:01716-105465	Mr. Mohammad Nazrul Islam VP & Manager. Social Islami Bank PLC. Hathazari Branch, Chattogram. Email :mgr.hathazari@sibl-bd.com Cell:01819004282	Mr.Md.Azizur Rahman AVP & Branch Manager ONE Bank PLC Station Road Branch Chattogram Email :manager.stationroad@onebank.com.bd Cell:01819858918
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Proclamation:

I do here by declare that particulars provided in the resume are true the best of my Knowledge & belief.



MD.IQBAL HOSSAIN.
Date:22/05/2025