



Upendra Kunwar

Date of birth: 1977/05/24

Nationality: Nepalese

Sex: Male

CONTACT

 Nepalgunj , Nepal (**Home**)

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ABOUT MYSELF

Experienced Teller with 7 years of service at Gulf Exchange Company, known for accuracy, efficiency, and excellent customer service. I have a strong understanding of currency exchange operations and financial procedures. Passionate about rejoining Gulf Exchange to contribute my experience and continue growing with a company I value highly.

WORK EXPERIENCE

Teller Qatar

GULF EXCHANGE COMPANY

2014/09/10 – 2021/09/04

- ✓ Handled daily currency exchange transactions with accuracy and speed
- ✓ Provided excellent customer service and resolved client inquiries
- ✓ Verified and processed remittances and money transfers
- ✓ Maintained and balanced cash drawer at end of each shift
- ✓ Followed compliance and anti-money laundering (AML) regulations
- ✓ Prepared daily reports and supported audit requirements
- ✓ Promoted company services to customers to enhance sales

EDUCATION AND TRAINING

Nepal

10 passed HIGH SCHOOL BOARD OF NEPAL

India

+2 (Intermediate) GOVT . INTER COLLEGE

APPRECIATE CERTIFICATE

GULF EXCHANGE COMPANY

On March 6, 2020, I was awarded an Appreciation Certificate in recognition of achieving the highest single-day transaction record at Gulf Exchange. This honor highlights his exceptional performance, dedication, and commitment to excellence in financial operations.

HOBBIES AND INTERESTS

Hobbies

- 1: Listening News.
- 2: Travelling.

ACQUIRED SKILLS

Acquired skills

- ✓ Cash handling and transaction accuracy.
- ✓ Customer service and communication skills.
- ✓ Knowledge of foreign currency exchange and remittance services.
- ✓ Attention to detail and problem-solving.
- ✓ Time management and multitasking.
- ✓ Proficiency in using financial software and POS systems.
- ✓ Understanding of AML and compliance procedures.
- ✓ Teamwork and adaptability in a fast-paced environment.

LANGUAGE SKILLS

MOTHER TONGUE(S): Nepali

OTHER LANGUAGE(S): English And Hindi