

SAMOL NAZAR

TRANSACTION & TAX ANALYST

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Summary

Detail-oriented and results-driven Banking and Accounting Professional with expertise in international transaction processing (MT 103, MT 202, MT 199, MT 999), SWIFT messaging, and trade finance operations. Proficient in ensuring compliance with ICC guidelines, FEMA 1999, and FATF regulations, while maintaining strict Turn Around Time (TAT) and accuracy. Skilled in Lexis Nexis screening, anti-money laundering (AML) compliance, and foreign currency transactions. Experienced in client relationship management, transaction analysis, and process optimization to enhance operational efficiency and customer satisfaction. Adept at mentoring teams, resolving complex queries, and preparing for internal audits. Strong background in accounting software (Tally Prime, QuickBooks, SAP FICO) and financial reporting, with a commitment to delivering excellence in banking and financial operations.

Professional Skills

Accounting & Financial Skills :- SWIFT Messaging (MT 103| MT 199| MT 202| MT 999) | Lexis Nexis Screening Tool | Foreign Currency Transactions | Forex Operations | Regulatory Compliance (ICC| FEMA 1999| FATF) | GST | ITR Filing | Audit Documentation | Preparation | Bookkeeping | Ledger Management | Accounts Payable | Receivable | Payroll Processing | Bank Reconciliation | Financial Reporting | Analysis | Budget Tracking | Expense Reporting | Transaction Verification | Compliance | Anti-Money Laundering (AML) Guidelines Implementation | Risk Management | Trend Analysis | Cross-Functional Team Collaboration | Client Query Resolution | Customer Satisfaction | Process Optimization | Workflow Efficiency

Technical & Software Skills :- Microsoft Office (Excel| Word| PowerPoint) | Accounting Software (Tally Prime| QuickBooks| Zoho Books| Peachtree| SAP FICO)

Communication & Interpersonal Skills:-Strong Verbal | Written Communication | Client Relationship Management | Team Collaboration | Coordination | Problem Solving | Conflict Resolution | Time Management | Prioritization

Work History

Federal Bank | – Bank
Personal Banker

February 2025 – Current
Kochi ,Kerala, India

- Verified and processed international transactions (MT 103, MT 202) in Finacle, ensuring compliance with ICC, FEMA 1999, and FATF anti-money laundering guidelines.
- Maintained strict Turn Around Time (TAT) using a FIFO system, prioritizing accuracy and regulatory adherence.
- Mentored and guided processing teams, improving productivity and ensuring best practices in transaction analysis.
- Resolved complex client queries with analytical expertise, enhancing customer satisfaction and operational efficiency.
- Collaborated with cross-functional teams to streamline processes, improving transaction accuracy and processing speed.
- Analyzed transaction data to identify trends, supporting risk management and regulatory compliance.
- Prepared for internal audits by ensuring all procedures and documentation met compliance standards.

FEDSERV – Federal Operations and Services Ltd | – Bank Operations And Services November 2022 –January 2025
Transaction Analyst (Trade Finance - Outward Remittance) Kochi ,Kerala, India

- Managed and processed SWIFT messaging, including MT 103, MT 199, MT 202, and MT 999 entries, to facilitate efficient international payment transactions and foreign currency exchanges.
- Conducted and monitored import operations, ensuring compliance with international trade guidelines and assisting in smooth processing of foreign currency transactions

- Oversaw foreign outward remittance activities, performing detailed document scrutiny and transaction processing to support branches within stipulated TAT.
- Utilized the Lexis Nexis screening tool to ensure compliance with Anti-Money Laundering (AML) regulations and enhance transaction security
- Maintained regulatory compliance by verifying all transactions in accordance with ICC guidelines, FEMA1999, and FATF regulations, safeguarding transaction integrity.
- Responded to and resolved transaction queries from beneficiary banks through SWIFT messages, managing timely follow-ups and ensuring client satisfaction.
- Supervised the service desk, addressing customer inquiries with thorough research, analytical problem-solving, and maintaining high customer satisfaction levels.
- Delegated and coordinated tasks for entry-level staff, ensuring Turn Around Time (FIFO basis) and workflow efficiency across trade finance operations.

Emblaze ,Accounts Outsourcing Company | – *Taxation and Consultancy Services* November 2021 – october 2022

Junior Accountant

Kochi,Kerala, India

- * Performed accounting and bookkeeping tasks, including journal entries, ledger maintenance, and financial statement preparation to ensure accurate and compliant records.
- * Assisted in auditing processes by preparing documentation, conducting variance analysis, and supporting audit teams in verifying financial data.
- * Managed tax compliance, including Goods and Services Tax (GST) and Income Tax Returns (ITR) filing, ensuring timely submission and adherence to regulatory requirements.
- * Analyzed and organized financial data for tax reporting purposes, identifying opportunities for tax savings and ensuring accuracy in filings.
- * Coordinated with clients to gather necessary information for financial audits and tax returns, fostering clear communication and maintaining client satisfaction.
- * Used accounting software to streamline reporting and maintain precise financial records for multiple clients

Education

Certified Management Accountant(CMA - India)

Logic School of Management

July 2020 – Current

Kerala, India

Master of Commerce (M.Com.)

Indira Gandhi National Open University

June 2024 – Current

Kerala, India

Bachelor of Commerce (Computer Application)

Mahatma Gandhi University

July 2017 – April 2020

Kerala, India

Certificates

DIPLOMA IN INDIAN AND FOREIGN ACCOUNTING

Tally, MS Office, Peach Tree Accounting, Quick Book Accounting

December 2018 - August 2019

Kerala, India

Language

English: Read, Write, Speak

Malayalam: Read, Write, Speak

Arabic: Read, Write

Tamil: Speak
