



A KABILAN

MASTER OF BUSINESS ADMINISTRATION

// PROFILE

- I am a good timekeeper, always willing to learn new skills. I am friendly, helpful and polite, have a good sense of humour. I am able to work independently in busy environments and also within a team setting. I am outgoing and tactful, and able to listen effectively when solving problems.

// CONTACTS



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EMAIL

kabil5565@gmail.com



LOCATION

Dubai internet city

// EDUCATION

2018 - 2020

SCHOOL OF BUSINESS | ANNA UNIVERSITY
MBA - MASTER OF BUSINESS ADMINISTRATION

2015 - 2018

SCHOOL OF BUSINESS | BHARATHIDHASAN UNIVERSITY
B.COM - BACHELOR OF COMMERCE

// UAE - DRIVING LICENCE



License No : 877881



Issue Date : 03/02/2023



Expiry date : 26/02/2030



Issuing place : Sharjah / Manual

// LANGUAGES



ENGLISH



HINDI



TAMIL



MALAYALAM

// HARD SKILLS



TALLY ERP 9



Type writing higher in English



Excel - Ms word

// PERSONAL DETAILS



marital status : single



Date of birth. : 20/05/1998



Nationality. : Indian



Passport no. : U4357169



Visa status : Employment visa

// WORK EXPERIENCE IN UAE - 5 YEARS

2021 - 2024

SAFARI MALL - UAE

CUSTOMER SERVICE EXPERIENCE

- Respond to customer inquiries promptly and professionally
- Provide information about products and services
- Resolve customer complaints and concerns
- Process orders and returns
- Strong customer service and problem-solving skills
- Excellent verbal and written communication skills
- Proficient in MS Office and CRM software
- Ability to work independently and as part of a team

CASHIER CUM SALES EXPERIENCE

- Team management
- Problem solving
- Financial Reporting
- Tax Compliance
- Accounts Payable and Receivable
- Bank Reconciliations
- Budgeting and Forecasting
- Microsoft Excel

MASAFI - UAE

SALES MERCHANDISER OUT DOOR - CURRENTLY WORKING

- Developing and maintaining relationships with vendors and suppliers
- Analyzing sales data to determine the best product assortment for a store
- Developing and executing promotional plans to increase sales
- Conducting market research and competitive analysis
- Creating and maintaining product displays
- Monitoring inventory levels and ensuring product availability
- Negotiating terms and prices with vendors and suppliers
- Ensuring product quality standards are met
- Analyzing customer preferences and making recommendations based on those preferences
- Developing product pricing strategies