



Faiza Ansaar

SALES EXECUTIVE

I am a qualified and hardworking Sales Executive with more than Four year of experience in selling products and helping customers. Good at finding new clients, reaching sales goals, and working with a team. Always ready to learn and grow.

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Abu Dhabi

SKILLS

- Customer Service
- Sales and Upselling
- Communication Skills
- Relationship Building
- Appointment Scheduling
- Cash Handling and Billing
- Problem Solving
- Time Management
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EDUCATION

SECONDARY SCHOOL

I. COM

Mashal Degree College, Wah
Cantt, Pakistan

BACHELOR DEGREE

B. Ed hons

FJ Women University,
Rawalpindi, Pakistan

LANGUAGE

English

Urdu

EXPERIENCE

SALES EXECUTIVE

NK Project Management Services, Abu Dhabi, UAE

2024- Present

- Successfully met and exceeded sales targets by offering tailored management solutions to clients.
- Developed strong client relationships to drive repeat business and long-term partnerships.
- Coordinated with internal teams to ensure smooth service delivery and high customer satisfaction.

SALES REPRESENTATIVE

Al Baraha Flower , Abu Dhabi, UAE

Jan 2024-Oct 2024

- Assisted customers in selecting floral arrangements, providing recommendations to meet their needs.
- Managed daily sales transactions, maintained product displays, and ensured a welcoming store environment.
- Built loyal customer relationships by delivering excellent service.

FRONT DESK OFFICER

Naina Beauty Salon, Wah Cantt

2021-2024

- Welcomed clients, managed appointments, and handled walk-in inquiries to ensure smooth salon operations.
- Answered phone calls and provided information about services, prices, and promotions.
- Handled billing, processed payments, and maintained a clean and organized reception area.