



MARGARITA A. REYES

SALES ASSISTANT & P.O.S CONTROLLER

CAREER OBJECTIVES

To involves myself in a prestigious work environment with high standards and values. I am committed to high quality work ethic, professionalism and being able to grasp new concepts. Being able to share my knowledge and experience is my passion to be able to further enhance successful operations.

CONTACT

PHONE:

+971 54 349 1485

PRESENT EMAIL:

marjsreyes31@gmail.com

SKILLS

Time Management



Communication



Leadership



EDUCATION ATTAINMENT

1997-1999

NUEVA ECIJA STATE UNIVERSITY
SECRETARIAL COURSES (UNDERGRADUATE)

1995

CABIAO NATIONAL HIGH SCHOOL
SECONDARY EDUCATION

2023

NEWTON TRAINING CENTER (CAREGIVER)
UNITED ARAB EMIRATES

OTHER EXPERIENCES

2011-2012

PRICESCOMALL(SAIPAN.USA)
SALES CONTROLLER

2019 - PRESENT

HYPERAMA L.L.C (AL AIN, UNITED EMIRATES)
P.O.S CONTROLLER AND QUALITY ASSURANCE

- Assigned to cashier position.
In charge of controlling POS System.
- Assisting customers in their purchases, on-line and in-store. •Experience in alternate systems such as Talabat, Instashop and Zomato
- Quality assurance of items on shelves.
- Being able to check stock availability and ordering transactions.
- Working closely with other personnel to ensure a conducive work environment.

MONKEY COOKIES LLC

P.O.S CONTROLLER AND CUSTOMER SERVICE

- Assigned in POS transaction and making sure the transaction is efficient with polite and welcoming manner.
- Can do Persuasive approaches that will convince potential costumer to purchased the product
- Ensuring that the sales deposit was proper and up to date deposit.
- Double checks the delivery quantity and products freshness to ensure product quality.
- Properly transact all purchases and product delivery in up to date and in good condition.

2013-2016

CARREFOUR SUPERMARKET U.A.E

P.O.S CONTROLLER AND QUALITY ASSURANCE

- Engaging the costumer and attends the needs on the market.
- Coordinates in timely manner to the in charge supervisor or manager for new updates and product sale.
- Organise total charge forms, return slips, coupons and other non cash item.



CERTIFICATE OF CONTINUING PROFESSIONAL DEVELOPMENT

The CPD Certification Service
certifies that

MARGARITA AGUSTIN REYES

the above named has participated
in the following CPD activity

Caregiving Training Course

CPD Provider Organisation



An initiative to increase standards of CPD
provision to professionals in relevant market
sectors.



Date of CPD Activity: 15 December 2023

No. CPD Hours / Points: 80 CPD HOURS

اسم المعهد
مركز نيوتن للتدريب

newton
training center

INSTITUTE NAME:
Newton Training Center

CERTIFICATE OF COMPLETION

This is to certify that Margarita Agustin Reyes

Successfully completed & received a passing grade in

Training Course: Caregiving

Duration: Sep 2023 to Dec 2023



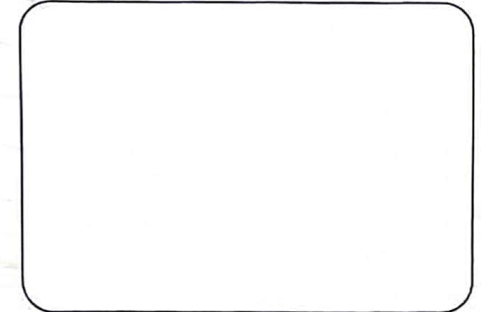
ACTVET License No.
2018 - 0710



IAO



Managing Director





Huff Puff Khalifa Street near RAK Bank

Al ain, Abudhabi, UAE

Contact Number 037647700

LETTER OF GOOD STANDING

To whom it may concern

This letter is to certify that **Margarita Agustin Reyes** has successfully completed the Caregiving Course Training and Certification at our center in Dec 2023.

Margarita Agustin Reyes had enrolled for the Caregiving Course at our center in Sep 2023. This letter accompanies and official transcript of training.

I would like to state that during the training period **Margarita Agustin Reyes** demonstrated good character along with interpersonal relationship with people around. The feedback for **Margarita Agustin Reyes** had been consistently positive and shown evidence of strong determination for acquiring efficient practical skills required to complete the course and certification.

I would highly recommend **Margarita Agustin Reyes** as a Caregiver and if given opportunity to work in your health facility, **Margarita Agustin Reyes** would demonstrate the skills and technique to care and handle patients.

Please don't hesitate to contact on +971585503684 or +97137647700 in case you need any further information.

This letter/certificate is issued upon student's request and it is without any direct/indirect liability on Newton's Part and or its Officer's. It is not valid without institute stamp and signature. Any unauthorized alteration of this letter renders it as void.


Amrita Prabhu
Regional Manager





Huff Puff Khalifa Street near RAK Bank, Al ain, Abudhabi, UAE

Contact Numbers 03764 7700

CAREGIVING COURSE

TRANSCRIPT OF RECORDS

Candidate's Name: **Margarita Agustin Reyes**

Course: **Caregiving**

Code of Conduct: **A+**

	Concepts ✓ Basic Healthcare Procedure ✓ Providing Care for Infants/ Toddler/ Child Special Needs and Disabilities ✓ Providing Care for Adults Special Needs and Disabilities ✓ Emergency /Trauma Injury ✓ Homecare Management and Housekeeping ✓ Comprehensive Examination ✓ Quizzes	 97 87 92 87 87 90 95
Final grade		91

Code of Conduct

A+	Excellent	91-100
A	Very good	86-90
B+	Good	81-85
B	Fair	76-80
C	Needs Improvement	70-75

This transcript is not valid without institution stamp/seal

Any unauthorized erasure or alteration made on the entries of this transcript renders it as void.


Regional Manager



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