

Sabakarim Shaikh

MBA (Finance)

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Current Location: Dubai, UAE

Visa Status : Employment Visa.



CAREER OBJECTIVE

Secure a responsible career opportunity to fully utilize my experience and skills, while making a significant contribution to the success of the company.

Work Experience: 2.5 years

Derby Sales Management (Rak Bank) (March 2025-Till Date)

KYC Analyst.

Roles and Responsibility

- Completing day to day activity assigned by the manager.
- New Client Onboarding.
- Review and verify the customers documents as per bank standard and Compliance.
- Detail KYC Checks on Individual customer profile.
- Review the documents of the client as per the standard of the bank and Compliance policy.
- Working on FATCA reporting able to review US Tax form i.e W9, W8 BEN.
- Request AECB Score (**Al Etihad Credit Bureau**) to monitor transaction of the customer.
- Analyzing Material adverse news, sanctions, PEP check, Money Laundering alerts and escalate to compliance team.
- Performing Customer Due Diligence (CDD) & Enhanced Due Diligence (EDD) on Clients.
- Strong problem solving, communication and negotiation skills.
- Also take cold call with the outreach team to request for the required documents.

Wipro Service Limited (Dec 2023-Dec 2024)

AML KYC Analyst for FRSP Bank (South Africa)

Roles and Responsibility

- Completing day to day activity assigned by the manager.
- (End to End corporate KYC) by reviewing client documents, databases, and data entered into systems.
- Performing data quality review of Workstation KYCs for completeness, including ensuring all appropriate information is contained in the KYC to meet all regulatory, legal, bank and audit requirements.
- Worked on several types of entities (eg. Private, Public, Government, Closed Corporation, Trust, Partnership, Funds, Money Service Business).
- Carried out Reviews on the basis of Risk Ratings of the Clients. Analyze Client data, documentation and negative news in order to determine Client Risk Profile as established under the KYC Procedures.
- Conducted screenings through World-Check (Actimize on Demand) to identify Politically Exposed Persons (PEPs), Adverse Media, Sanctions and Embargoes and heightened risk individuals and organizations.
- Contributed to risk mitigation efforts through careful analysis of potential threats to operations.
- Others - Managing the Access related issues for the team members.
- Also take cold call with the outreach team to request for the required documents.

eClerx Service Limited (Sep 2022-Nov 2023)

AML KYC Analyst for BMO Bank (USA)

Roles and Responsibility

- Completing day to day activity assigned by the managers.
- Worked on below mentioned tools and have good knowledge of using them :
APMS, LIVELINK SHAREPOINT, CMCIF, CASTOR, HOST EXPLORER.
- New Client Onboarding
- Performing KYC on Onboarding and performing periodic review on new and existing clients.
- Reviewing the personal and commercial KYC accounts and documenting the risk review.
- Analyzing Material adverse news, sanctions, PEP check, Money Laundering alerts and escalate to compliance team.
- Work on Reports, Financial Reports and Audit Reports.
- Metro Transition project (Onboarding metro banking clients into the system of commercial)
- Working on FATCA reporting able to review US Tax form i.e W9, W8 BEN.
- Performing Customer Due Diligence & Enhanced Due Diligence on Clients.
- Raising SAR report against suspicious Transaction.
- Verifying Source of Fund & Source of Wealth of Corporate entity, Institutional Investors & Designated bodies etc.
- Performing AML investigations and compliance review in conjunction with Sanctioned countries/regions.

Educational Qualification

- MBA in Finance (Passing Year 2024)
- Bachelor in Management studies (BMS) (Passing Year 2022)
- HSC from BNN college of Science and Technology. (Year of passing 2016)
- SSC from K.M.E.S English Medium Primary and High School, Bhiwandi. (Year of Passing 2013)

Personal Profile

Name	:	Sabakarim Shaikh
Father's Name	:	Mohammad Irfan
Date of Birth	:	15 th March 1998
Gender	:	Male
Nationality	:	Indian
Languages Known	:	English, Hindi
Address	:	Dubai airport free zone, Dubai