

CA KSHITIJ TIMALSINA

Chartered Accountant | CFO | Audit & Compliance Specialist

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PROFESSIONAL SUMMARY

Qualified Chartered Accountant over **5 years** of comprehensive experience in **accounting, auditing, reconciliation, financial reporting, compliance, taxation, remittance operations**, and **consultancy**. Skilled in managing finance functions, strengthening internal controls, and ensuring full regulatory compliance. Proven ability to deliver accurate financial insights and strategic solutions that support business growth and operational efficiency.

TECHNICAL SKILLS

- ERP: TALLY, QuickBooks, Zoho, iRemit
- Accounts Reconciliation
- Financial & Tax Audit, Risk Assessment
- AML/CFT Compliance
- Regulatory Compliance
- Financial Reporting (NFRS/IFRS)
- MS Office Suite (Excel, Word, PowerPoint)
- Tax Planning and Advisory

PROFESSIONAL EXPERIENCE

▪ Chief Finance Officer

Mar 2024 – May 2025

Remit To Nepal Pvt. Ltd. (Licensed MTO by Nepal Rastra Bank)

- Managed monthly **forex transactions worth USD 1.2M**, optimizing exchange rates and liquidity, resulting in 5–8% better margins.
- Developed a **semi-automated reconciliation system**, reducing transaction errors by 80% and cutting reconciliation time by 50%.
- Liaise with external auditors and facilitated central bank onsite inspections, resulting in successful audits with no major findings or remarks.
- Ensured 100% timely compliance with regulatory reporting, **AML/CFT policies**, and tax filings.
- Implemented an **internal control system** that reduced financial discrepancies by 80%, significantly improving operational reliability.
- Led the first structured **budgeting & forecasting cycle**, improving forecast accuracy by 25% and aligning it with business KPIs.

▪ Articled Associate | UHY Suvod Associates, Chartered Accountants | Mar 2021 – Feb 2024

- Conducted over 50 assignments including but not limited to **statutory audits, internal audits**, and **tax audits**, including large public institutions and donor-funded projects.
- Designed and carried out **risk-based audit programs** to ensure thorough coverage, regulatory compliance, and timely completion of audit tasks.
- Audited **procurement contracts worth USD 100M** under **Nepal's National Pride Projects**; ensured 100% regulatory compliance.
- Managed and coordinated multi-disciplinary teams across 12+ industries, improving efficiency, maintaining audit quality and improving client satisfaction scores.
- Discovered **unreported Work-in-Progress of NPR 500M**, resulting in corrective actions and updated financial disclosures.

▪ **Audit & Financial Consultant (Part Time) | H.K. Timilsina Associates | Nov 2018 – Present**

- Finalized financial statements for 100+ SMEs resulting in better compliance and loan approval facilitation.
- Assisted in setup and automation of accounting systems for 50+ small businesses reducing manual bookkeeping errors.
- Provided tax and VAT consultancy with near 100% compliance avoiding fines or penalties.

▪ **Licensed Insurance Advisor | Asian Life Insurance Co. Ltd. | Aug 2017 – Present**

- Advised more than 50 clients with life insurance advice to support financial security, risk management, and long-term financial planning.
- Consistently achieved annual FPI of NPR 1 million, ranking among top regional agents.

MAJOR ASSIGNMENTS HANDLED

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| • Nepal Electricity Authority - Statutory Audit & Tax Audit | • Chitwan Medical College Pvt. Ltd. - Statutory Audit |
| • Civil Aviation Authority of Nepal (CAAN) - Tax Audit | • Oriental Hotels Limited (Radisson) - Statutory Audit / Cost Audit |
| • Nepal Insurance Authority - Internal Audit | • Siddhartha Insurance Limited - Due Diligence Audit |
| • Millennium Challenge Account Nepal (MCA-Nepal)- Financial Audit | • Prime Life Insurance Company Limited - Due Diligence Audit |
| • University Grants Commission Nepal - Internal Audit | • Prabhu Insurance Company Limited - Internal Audit |
| • Krishi Samagri Company Limited - Statutory Audit | • Other Private & Group Companies - External / Internal / Tax Audit |
| • BP Koirala Memorial Cancer Hospital (BPKMCH) - Internal Audit | |

EDUCATION

- Chartered Accountancy | The Institute of Chartered Accountants of Nepal (ICAN) | Dec 2024
- Bachelors of Business Studies | Tribhuvan University, Nepal | 2018 – 2022
- +2 Science (Grade XI and XII) | National Examination Board | 2016 – 2018

SOFT SKILLS

- Public Relations
- Team Collaboration
- Time Management
- Analytical Thinking
- Attention to Detail
- Client Advisory
- Communication & Adaptability

TRAININGS & CERTIFICATIONS

- General Management and Communication Skill Training (15 days) by ICAN – 2025
- IT Training (60 hours + 40 hours) by ICAN – 2021

LANGUAGES

- English: Fluent
- Hindi: Fluent
- Nepali: Native

PERSONAL DETAILS

- Nationality: Nepalese
- Visa: Visit Visa