

# SHINOY V.V

BANKING & FINANCE - HIGH LEVEL MANAGER



## CONTACT

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- 📍 Dubai - UAE

## EDUCATION

- **MBA - HRD & MARKETING**  
M.G University, Kottayam - Year of Completion 2007
- **B.COM**  
Calicut University - Year of Completion 2005

## DRIVING LICENSE

- License No : 267746
- Issue place : Rak - Uae
- Expiry date : 23/10/2025
- Mode : Light vechile (Automatic)

## PERSONAL DETAILS

- Nationality : Indian
- Date Of Birth : 20/05/1985
- Passport No : R8204840
- Date of expiry : 20/08/2027
- Visa status : Visit

## LANGUAGE

- English
- Malayalam
- Hindi
- Tamil

## COMPUTER KNOWLEDGE

- MS office skills
- Database management.

## JOB PROFILE

Experienced Banking & Finance Professional with over 17 years in the industry, including 3 years in India and 14 years in the UAE. Skilled in financial operations, branch manager, customer service, and compliance. Strong knowledge of UAE banking regulations with a proven ability to support business growth and maintain high client satisfaction

## WORK EXPERIENCE

### BRANCH MANAGER CITY EXCHANGE LLC - UAE

- Key responsibilities
  - Daily verification of all the transactions initiated by the branch.
  - Contacting our HNI and MNI customers for business development
  - Verify the data entry and uploading tasks related to WPS/Remittance daily.
  - Monitoring and keeping all the records and vouchers at the branch.
  - All account-related work is required, such as provision allocation, account posting, etc.
  - Managing a variety of branch-related activities
  - Rectification of erroneous transactions.

### BUSINESS DEVELOPMENT OFFICER ICICI BANK LTD - INDIA

- Key responsibilities
  - Developed new sales channels and other opportunities to acquire new business.
  - Acquire new customer databases from different sources available in the market.
  - Arranged special programs and coordinated them to acquire new HNI customers.
  - All other work related to SB Account opening, including paperwork and reporting work to the authorities at the proper time with the details

### TEAM LEADER DBS CHOLAMANDALAM LTD

- Key responsibilities
  - Coordinate with the team members for daily marketing activities.
  - Produce and distribute additional marketing tools such as flyers and brochures.
  - Top management will receive comprehensive analysis and reporting of all events.
  - Arrange all other miscellaneous assistance for the clients as and when required.