



MANISHA SHARMA

VISA STATUS - TOURIST/VISIT VISA

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- sharmaneupane6@gmail.com
- Current Address - Dubai, UAE
- Nationality - Nepalese

PROFESSIONAL SUMMARY

Hard-working and driven individual who isn't afraid to face a challenge. I'm passionate about my work and I know how to get the job done. I would describe myself as an open and honest person who doesn't believe in misleading other people and tries to be fair in everything I do.

ACADEMIC BACKGROUND

PURWANCHAL UNIVERSITY, NEPAL 2020 - 2024

BACHELOR OF BUSSINESS
MANAGEMENT

3.41/4 GPA

BUSSINESS ANALYTICS
LEADERSHIP DEVELOPMENT
ENTREPRENEURSHIP
BUSINESS ANALYTICS
HUMAN RESOURCE MANAGEMENT

+2 ARNIKO SECONDARY SCHOOL 2018 - 2019

HSEB-SCIENCE

2.8/4 GPA

SUBJECTS INCLUDING PHYSICS,
CHEMISTRY, BIOLOGY &
MATHEMATICS

EXPERIENCE / INTERNSHIP

BANKING INTERNSHIP

2023

RASTIRYA BANIJYA BANK

- Collaborate with different departments, such as Accounts, finance, marketing, and risk management, to gain exposure to various aspects of banking operations.
- Identify customer needs, provide informatiofn on new products and services, and direct customers to branch representatives as needed.

MARKETING INTERN

2022

GURKHA DIGITAL

- Acquired skills in generating interest and increasing participation in marketing campaigns
- Liaised and worked with relevant organizations.
- Gained knowledge in undertaking administrative task.

CORE SKILLS

- Accounting, Finance and marketing.
- Administrative assistance.
- Inter department Laisioning.
- Expert at building rapport with clients.
- Time Management.

PROFESSIONAL ENHANCEMENTS

- Head of the Marketing at college placement cell.
- Winner of the National quiz contest.
- Part of the university Creative arts & design program.
- Team leader at Marketing Strategies & Campaigns.