



Sarath Sasidharan

To enhance my professional skills, capabilities, and knowledge in an organization which recognizes the value of hard work and trusts me with responsibilities and challenges.

Work experience

Audit Assistant

Feb 2022 - Present

MCA Auditing L.L.C, Abu Dhabi

Internal Auditing (Abu Dhabi Investment Office – ADIO)

- Verification of claims - Reviewing and ensuring the accuracy and eligibility of the Incentive claim as per AUP
- Reviewed and verified payroll reports against WPS records for accuracy, ensuring timely and correct payments to over 300 employees during one quarter.
- Ensured the mathematical accuracy of payroll calculations.
- Maintained records of employee details, statuses, and salary performance.
- Monitored and managed employees' monthly allowances and incentives through organized schedules.
- Identified and resolved discrepancies in employee claims, recommending solutions to reduce recurring errors.
- Collaborated with external departments to resolve disputes.
- Reviewed and verified quarterly operating and capital expenditures for multiple clients, analyzing over 200 line items in a single quarter for accuracy and compliance.
 - Operating Expenditures: Insurance, visa expenses, Rent, etc.
 - Capital Expenditures: Fixed assets, machinery, etc.

Turnover Audit

- Verified gross sales ledger with POS reports, internal applications, online sales, and website sales.
- Reconciled cash collections, credit card collections, and credit sales statements with gross sales.
- Reviewed and audited samples of cash and credit card transactions.
- Ensured the mathematical accuracy of gross sales statements.
- Examined stand-alone lessee VAT return workings for alignment with store-specific data.
- Conducted inventory-to-sales reconciliations, including quantity assessments, to determine accurate sales figures.

Other Works

- Developed proposals tailored to client needs through market research and customized content.
- Conducted contract negotiations to achieve mutually beneficial outcomes.
- Ensured proposals adhered to all requirements and regulations.
- Assisted in statutory audits and ICV-related tasks.
- Yearly and quarterly stock counts for clients like Coca-Cola and Nandoos.

Assistant accountant

Nov 2020 - Jan 2022

CKL NIDHI LTD, India

- Handled daily bank transaction updates and authorized inter-branch collections across 5 branches, improving fund flow visibility.
- Making collection entries and loan closing.
- Maintaining the daybook and cash stock register.
- Handling cash loans, gold loan section, and providing various customer services.
- Preparation of various statements and reports as requested by the clients and

Audit Assistant

Aug 2019 - Sep 2020

Varma and Varma Chartered Accountants, India

- Assisting in Statutory audits of Private Limited companies, Partnership firms, Charitable trusts, Hospitals, etc.
- Vouching of invoices as Purchase, sales, expense, raw materials, etc.
- Physical verification of assets and reconciliation with books for identifying variances.
- Assisting in the Inventory audit.

Personal

Name

Sarath Sasidharan

Address

Abu Dhabi, U.A.E

Phone number

+971586281159

Email

saraththandassey11@gmail.com

Education and Qualifications

- Bachelor of Commerce (B. Com)

KERALA UNIVERSITY, India

- Master of Business Administration (MBA) in Finance.

UNIVERSITY OF BHARATHIAR, India

Personal Details

- Date of Birth: 30/05/1996
- Marital Status: Single
- Nationality: Indian
- Gender: Male
- Visa Status: Company Visa
- Passport No: C3595052
- Date of Expiry: 14/01/2035
- Place of Issue: ABU DHABI

Additional Information

Computer Proficiency

- Microsoft Office (Word, Excel, PowerPoint)
- Tally

Languages

- English
- Hindi
- Tamil
- Malayalam