



MUHAMMED ASHIK B

Head Cashier

Detail-oriented Head Cashier with strong leadership and problem-solving skills. Demonstrates expertise in supervising cash operations, balancing tills, preventing fraud, and maintaining smooth front-end operations. Known for fostering teamwork and providing consistent, high-quality customer service in fast-paced settings.

PROFESSIONAL EXPERIENCE

Redha Al Ansari Exchange

Head Cashier

Mar 2020 - Present | Dubai, United Arab Emirates (UAE)

Overseeing all cashhandling procedures, including daily reconciliations, deposits, and cash drawer management.

Conducting regular audits of cash registers to ensure accuracy and compliance.

Handling escalated issues related to cash discrepancies or payment processing.

Managing the store's vault and change fund.
Conduct foreign currency exchange transactions for customers with precision.

Handle remittances, fund transfers, and related financial services.

Accurately count, verify, and disburse cash in multiple currencies.

Reconcile cash drawer at the end of each shift and prepare transaction summaries.

Performed daily and weekly cash reconciliations, ensuring physical cash counts matched sales records and pointofsale (POS) system data.

Investigated and resolved discrepancies, providing detailed reports and documentation to management.

Managed the preparation and timely deposit of bulk cash, completing all necessary deposit slips and documentation for bank reconciliation.

Ahalia Money Exchange Financial Services

Branch Head Cashier

Oct 2017 - Jun 2019 | Kayamkulam, India

Manage daily branch operations including foreign exchange, remittance services, and customer transactions.

Achieve branch sales targets and contribute to the overall growth of the business.

Supervise, train, and lead the branch team to ensure productivity, motivation, and service quality.

Ensure strict adherence to regulatory, AML, and KYC compliance standards as per RBI and company policies.

Monitor branch cash flow, stock of currencies, and ensure accurate transaction handling.

Resolve customer issues promptly and ensure a high level of client satisfaction.

Prepare and submit periodic reports on branch performance and financials to senior management.

Implement marketing and promotional strategies to increase customer base and brand presence.

CONTACTS

- +971 547397161
- ashikbasheer120@gmail.com
- 9 years 10 months
- Indian
- Malayalam, Hindi, English
- Dubai, United Arab Emirates (UAE)

KEY SKILLS

- Tally ERP
- Cash Handling
- Petty Cash Handling
- Petty Cash Management
- Accounts Payable
- Accounts Receivable
- Data Entry
- Teller Operations
- Counter Cashier
- Head Cashier Activities
- Handling Cash
- Book Keeping
- Cash Management

ONLINE PROFILES

- [LinkedIn](#)

Coordinate with auditors and regulatory authorities during inspections or compliance checks.

Uae Exchange

Cashier

Dec 2014 - Jun 2017 | Kollam, India

Handle foreign currency exchange and money transfer transactions accurately and efficiently.

Provide excellent customer service by assisting clients with inquiries related to remittance, forex, and financial services. Ensure proper documentation and verification of KYC as per RBI and company guidelines.

Maintain accurate cash handling and daily transaction records.

Support branch operations including reporting, documentation, and compliance checks.

Assist in achieving branch sales and service targets through crossselling of financial products.

Follow security protocols and maintain confidentiality of customer data.

Coordinate with internal departments for smooth processing of transactions.

EDUCATION

Bachelor of Arts - Graduation

Kerala university, India

2013