



BRANDON GALANG

EXPERIENCE

Lari Exchange Abu Dhabi UAE **September 2023 - January 2025**

- Greet customers as they arrive in the store and provide them with information about products and/or services
- Enter transactions in the cash register and provide customers with the total bill
- Pleasantly deal with customers to ensure satisfaction
- Respond to customers complaints and resolve their issues.
- Exchanging foreign currency
- Enter customers' transactions into computers in order to record transactions and issue computer-generated receipts in a timely manner

Al Jazira Exchange **Abu Dhabi UAE**

December 2020 - July 2023

- Greet customers as they arrive in the store and provide them with information about products and/or services
- Enter transactions in the cash register and provide customers with the total bill
- Pleasantly deal with customers to ensure satisfaction
- Respond to customers complaints and resolve their issues.
- Exchanging foreign currency
- Enter customers' transactions into computers in order to record transactions and issue computer-generated receipts.
- Tallied cash in tilt end of the day
- Controlling all the documents (Scan the paper documents and organize on the secure place)
- Invoicing customers handled and process transactions ensure their transactions are processed, reconciled accurately and in a timely manner.

Delma Exchange **Abu Dhabi UAE**

September 2015 - October 2019

- Greet customers as they arrive in the store and provide them with information about products and services
- Pleasantly deal with customers to ensure satisfaction
- Respond to customer complaints and resolve their issues
- Sort and count currency and coins
- Issue receipts and change to customers
- Process exchange and refunds
- Ensure that all counters have enough cash
- Checking of daily rates
- Perform the duties of customer services representative when required

OBJECTIVE

To obtain a professional position in a reputable institution wherein my skills can be utilized towards professional growth and development of the company and myself. To challenge myself in future roles and provide good service and satisfaction to customers.



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Abu dhabi UAE Salam St.

LANGUAGE

- English
- Filipino

CORE QUALIFICATION

- Compassionate Care
- Well Organized
- Critical Thinking
- Excellent
- Hardworking
- Fast Learner
- Vigilant And Alert

**FONTANA HOTEL AND VILLAS-
FONTANA SPRING LEISURE
PARKS**

May 2014 - March 2015

- Welcoming customers upon entrance and confirming reservations
- Acting as the point of reference for guests who need assistance or information and attending to their requirements
- Understanding customer's needs and providing them with personalized solutions by suggesting activities and facilities provided by the hotel

EDUCATION

Certified Nursing Assistant, Safeway Healthcare Ambulance Management Electra, Abu Dhabi UAE
February 2023

Bachelor of Science in Tourism Management Holy Angel University Sto. Rosario St. Angeles City, Philippines
2010 to 2014

New Era University Pampanga Branch, Mc. Arthur Highway Barangay Dela Paz Norte, City of San Fernando, Pampanga, Philippines
2006 to 2010

St. Scholastica's Academy, San Agustine, City of San Fernando, Pampanga Philippines
2000 to 2006

TRAININGS AND SEMINARS

- Anti-Money Laundering Seminar - August 5, 2019 Abu Dhabi UAE
- The Anti-Money Laundering Regulations - February 14, 2016 - Abu Dhabi UAE
- Seminar Modernity of Airport and Flight Attendant Experience - October 8, 2012 Philippines
- Cruise Orientation Seminar - March 4, 2013 Philippines

PERSONAL INFORMATION

Date of Birth: March 18, 1993

Gender: Male

Civil Status: Single

Nationality: Filipino

Visa Status: Resident visa

CHARACTER REFERENCES

- Leonardo Mendoza Officer-In-Charge Tourism Infrastructure and Enterprise Zone Authority - Pampanga Philippines Contact no: 0063 999 775 3686
- Ms. Eilyn Bognot Senior Accountant The National Investor Khalidiya, Abu Dhabi, UAE Contact no : +971 551078938

I hereby to certify that the above information is true and correct upon the best of my knowledge, belief and ability.

BRANDON GALANG