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👤 Male

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OBJECTIVE

To work with a dynamic and reputed organization that offers versatile opportunities for comprehensive career building and skills development by serving in a professional work environment. Seeking a challenging position in a growing organization where my acquired skills and knowledge will be utilized towards continued growth and development of the organization.

WORK EXPERIENCE

BRANCH MANGER

17 April 2019- 10 July 2021 Branch
Manger

**PAK OMAN MICROFINANCE BANK LTD. (MICROFINANCE
BANK IN PAKISTAN)**

CUSTOMER RELATIONSHIP EXECUTIVE (BRANCH MANAGER)

15 May 2014- 10 Oct 2018

**PAK OMAN MICROFINANCE BANK LTD. (MICROFINANCE
BANK IN PAKISTAN)**

BRANCH MANAGER

05 Aug 2011 - 02 Nov 2012

**ASA PAKISTAN LTD.(MICROFINANCE INSTITUTION IN
PAKISTAN)**

LOAN OFFICER

29 Sept 2010- 04 Aug 2011

**ASA PAKISTAN LTD. (MICROFINANCE INSTITUTION IN
PAKISTAN)**

JOB DESCRIPTION

DUTIES

Prepare financial statements for the branch.
Manage employees and lead day-to-day responsibilities.
Recruit and interview new employees.
Assist with customer service to ensure overall customer satisfaction.
Oversee reports for budgets and financial reports.
Create plans and forecasts that are built to fit future needs.
Work to grow business and customer acquisition.

EDUCATION

GRADUATION 2005	PUNJAB UNIVERSITY , LAHORE
INTERMEDIATE 2003	BOARD OF INTERMEDIATE & SECONDARY EDUCATION , GUJRANWALA
MATRICULATION 2000	BOARD OF INTERMEDIATE & SECONDARY EDUCATION , GUJRANWALA

SKILLS

Communication	<div><div></div></div>
Time Management	<div><div></div></div>
Leadership	<div><div></div></div>
Problem Solver	<div><div></div></div>
Decision Maker	<div><div></div></div>
Team Work	<div><div></div></div>
Hard Working	<div><div></div></div>
Innovative	<div><div></div></div>
Self-Motivated	<div><div></div></div>
Critical-Thinker	<div><div></div></div>

LANGUAGES

English
Urdu
Punjabi

INTEREST

Reading Books
Travelling
Technology
Sports

REFERENCES

Reference will be provided on demand
