



## ISTIAK KHAN

☎ 01302323595

✉ Khanistiak01302@Gmail.Com

📍 Ashulia, Savar, Dhaka

### SKILLS:

- **TECHNICAL IT SKILLS:**

- Tools:-
- Netbeans, Dreamwaver, Pycharm, Ms Visual, code Blocks, Visual Studio, Notepad, Notepad ++, Sql Server, Oracle, My Sql Etc.

- **LANGUAGE SKILLS:**

- C, C++, JavaScript, java swing, python, php, my SQL, Html and CSS.

### LANGUAGE:

- ENGLISH. (fluently )
- HINDI. (fluently)
- BANGLA. (fluently)
- ARABIC. (Beginner)

### PERSONAL INFO:

- Passport Number: B00162231
- Nationality: Bangladeshi
- Date Of Birth: 31-12-2002
- Religion: Islam
- Father Name: Md. Ismail Khan
- Mother Name: Nasima Khan

## SUMMARY

Looking For A Opportunity To Prove Myself Again. I Was Represent A Currency Exchange Company At The International Platform As A Front Desk Officer. Which Is Located In United Arab Emirates [Abudhabi].So I Know What Is The Proper Way To Handle The Customer And How Its Going To Be Manage.

If I Get This Opportunity I Would Be Glad To The Board Members.

Thank You!!!

## EXPERIENCE

Progoti Exchange Company, Electra Street Abu-Dhabi, UAE [Main-Branch]

As A Front Desk Officer.

Service Period From 31-05-2023 To 16-01-2024.

[Not Include The Provisional Service Period].

#### About Duty:

As A Customer Representative My Duty Was To Handle The Customer Complaints Through Phone Calls Also Sometimes It Was Face To Face.

And The Main Thing Is Making Transaction Through Sy-Max Software Based On The Customer Nationality.

[It Just A Short Definition About My International Work Experience]

## EDUCATION

NORTH WESTERN UNIVERSITY, KHULNA BANGLADESH.

“BSc” In Computer Science And Engineering.

DARUL QURAN SIDDIQIA KAMIL MADRASAH, KHULNA BANGLADESH

“HSC” - 4.75 [2019]

DARUL QURAN SIDDIQIA KAMIL MADRASAH, KHULNA BANGLADESH

“SSC” - 4.89 [2017]