

KRISHA BALMEDIANO

Teller/Cashier/Front Desk Associate/customer service



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Krishaguerra@gmail.com



AL AIN

EDUCATION

Bachelor of Science and Business Administration - Marketing

SAN PEDRO COLLEGE OF BUSINESS ADMINISTRATION

2013-2017

SKILLS

- Cash handling and reconcillation
- Customer service and client relations
- Accuracy and attention to detail
- Fraud prevention and security awareness
- Computer Literacy (POS system, Ms Office)
- Problem-Solving and conflict resolution
- Time management and multitasking

LANGUAGE

English

Filipino

About Me

Detail-oriented Teller with 4 years' experience in remittance services, ensuring accuracy and customer satisfaction.

Customer-focused Teller skilled in cash handling, document verification, and efficient transaction processing.

WORK EXPERIENCE

Vantage Financial Corporation (WESTERN UNION) - Front line Associate

October 13,2021-June 19,2025

- Assisting customers with basic transactions, such as Remittance, Booking, Bills payment, money foreign exchange
- Promoting western union services and cross selling other financial products
- Performing daily tasks such as cash handling, reporting, and escalating high-value transactions as needed.
- Identifying discrepancies, submitting accurate reports, and providing feedback on transaction trends.
- Handling cash withdrawal and deposits at the bank to maintain optimal cash levels for branch
- Reporting transaction errors and discrepancies promtly.
- attend training and maintain skill currency as appropriate to safely

GUARANTEED MARKETING SERVICES INCORPORATION (Waltermart Supermarket) - Team Leader

April 21,2019 - July 25,2021

- Supervised daily operations and ensured product freshness.
- Managed inventory, stock levels, and replenishment.
- Trained and guided staff to meet sales and service goals.
- Implemented merchandising to boost sales and reduce waste.
- Ensured compliance with food safety and quality standards.

WORK EXPERIENCE

AMITY MANAGEMENT CONSULTANCY SERVICES (Cellboy Sales and Services)-Cashier Nov.21,2017 -Oct.10,2018

- Processed customer purchases and payments accurately and efficiently.
- Handled cash, credit, and digital transactions with proper documentation.
- Assisted customers in selecting mobile phones and accessories.
- Maintained accurate cash drawer balance and prepared daily sales reports.
- Provided product information and after-sales support.
- Ensured cleanliness and organization of the counter and display area.

REFERENCES:

JENNY PARTOZA

Vantage Financial Corporation Front Line Associate Phone no. +639065784023

SHAIRA MAE CAPACIO

Vantage Financial Corporation Front Line Associate Phone no. +63935898294

CATHERINE TEODORO

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