

Ali Akber



## Personal details



Ali Akber



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Al nahda dubai Dubai



November 12, 2002



Male



Pakistani

## Skills

Customer service

Time management

Product knowledge

Mathematical proficiency

POSsystems expertise

## Languages

English

## Education

Intermediate

NCR-CET college, Karachi

Jan 2018 - Dec 2019

A.D commerce

University of sindh jamshoro, Sindh

Feb 2022 - Present

## Employment

Officer Grade 3

Bank al habib limited, Karachi, Pakistan

Jul 2021 - Mar 2023

Processed daily client transactions, including deposits, withdrawals, money transfers, loan payments, and selling cashier's checks \*Accurately maintained records of each transaction and ensured all documentation and paperwork was in place and within compliance \*Assisted clients with various questions and concerns related to their accounts and bank products \*Helped customers open and close checking accounts, credit cards, savings accounts, personal loans, and mortgages

Cashier

Yase Exchange, Dubai

Apr 2023 - Present

- Executed customer transactions regarding cash, money orders and money exchange.
- Proficient in exchanging 30 different currencies. Maintained balancing record with 100% rate of accuracy.
- Proficient in using computers and other office equipment.
- Exceeded monthly sales goal.
- Recorded amounts received and prepared reports of transactions.
- Processed exchange and foreign currency.
- Maintained friendly and professional customer interactions.
- Trained new employees regarding money exchange procedures and cash drawer handling.
- Performed all duties as assigned by supervisor

## Certificates

Risk management

Institute of business management Berlin - Germany

Business and management

You view London University

Introduction to to compliance

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Currency exchange

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