

# CURRICULUM VITA

## ABHILASH KUMAR K

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### **Career Objective**

Intend to build a career with leading corporate with committed and dedicated people, which will help me to explore myself fully and realize my potential. Willing to work as a key player in challenging and creative environment

### **Career Summery**

**Working as an inventory Executive in Live7 Supermarket, Ottapalam from Last One Year**

#### Job profile

- Creating Purchase Order and Material Inward

**Worked as a senior officer in Al Fardan Exchange LLC,Dubai uae from 2015 to septemper 2022**

#### Job profile

- Wire Transfer
- Forex
- cash Management

**Worked as a Junior officer in UAE Exchange Financial Services Ltd., Ottapalam, Kerala, India From 2011 to 2013.**

#### Job profile

- FOREX
- Cash Management
- Ticketing
- Vehicle loans and Gold loans.

**Worked as an Accounts Executive in a large reputed NBFC in Delhi, India from June 2009 to February 2011.**

#### Job profile

- Preparation of daily final MIS report of the branch
- Preparation of Bank reconciliation Statement
- Cash Management
- Branch Management
- Preparation of Final accounts

## **Educational Qualification**

<b>Qualification</b>	<b>Period of Study</b>	<b>University/Board</b>	<b>Marks obtained</b>
B.Com	2004-2007	Calicut University	55%
Plus Two	2002-2004	Higher Secondary Board	50%
S.S.L.C	2002	Kerala State Board	56%

## **Languages Known**

- To Speak : English, Hindi, Malayalam, Tamil
- To Write : English, Hindi, Malayalam
- To read : English, Hindi, Malayalam

## **Computer Skills**

- M.S.Office ,
- Office Secreteryship
- Tally 9.0
- Outlook, Outlook express, Windows 7

## **Personal Strengths**

- Strong Communication,
- Learning and Organizing skills
- Ability to Manage
- Excellent analytical Capabilities
- Team player
- Punctuality and Determination

## **Personal Profile**

- Marital Status : Single
- Date of birth : 28<sup>th</sup> April 1987
- Gender : Male
- Father's Name : Mr.Sukumaran.P
- Nationality : Indian

## **Declaration**

I hereby declare that the above information is true to the best of my knowledge and belief.

**Abhilash Kumar K**